



Quilters' Guild of South Australia Inc

MINUTES Meeting of the Executive Committee held at 6:30pm on Thursday 30th June 2022, at the Robin Hood Hotel, Portrush Road, Norwood, SA

Heather welcomed everyone and in particular the new members attending.

1 PRESENT

Michael Barton, Heather Ford (President), Jan Goulter, Jackie Harris, Shez Hobbs, Keith Holland, Margaret Hurrell, Cindy Massey, Gaylene Morgan, Kathleen Rossini, Julie Symons,

2 APOLOGIES: Peg Argent, Denise Johnston, Ros Wyatt, Chris O'Brien, Kerryn Brand, Ann Ewer,

3 MINUTES OF PREVIOUS MEETING

Kathy proposed, Michael seconded and it was agreed that the Minutes of meeting held Thursday 26th May 2022 be approved.

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Before starting the business of the meeting Heather asked new committee members to note that in order to save time at meetings team leaders are encouraged to submit a report to the Secretary for inclusion in the agenda. She also suggested that new committee members have a look at the website to become familiar with the workings of the Guild

5 GUILD BUSINESS – EXECUTIVE COMMITTEE

5.1 Finance (Keith/Jan)

5.1.1 – *Financial Report* – Circulated with no queries.

5.1.2 – *Budget* – After discussing at the Finance meeting it will be updated and re-circulated.

5.1.3 – *Workshop Refunds* – A request for 2 workshop refunds has been received, these were approved. Following discussion, it was agreed if cancelling within 7 days there would be no refund. If cancelling for a very good reason a refund, less an administration fee, would be given. A workshop credit voucher is always offered first. There is a policy on this which requires updating. This policy should spread across all activities. The workshop application form to be updated.

Kathy

5.2 Groups Liaison (Cindy)

Looking to establish a team of members, not necessarily Executive, to go into regions to advise members and groups what the Guild has to offer and what and how they can access the information and to push individual membership.

5.3 Library (Michael)

It was agreed Jackie would do a show and tell at the meetings of books in the library and new books that come in.

It was also agreed that the library will stay open at the end of the meeting, Jackie agreed to stay.

A notice will be put in I-Patch of new books.

Keith advised that more books can be purchased. Michael expressed concern of the weight on the trollies until some of the old books are culled. Jackie will make enquiries for new and stronger trollies

Jackie

5.4 Mail Distribution (Jan)

5.5 Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)

As at 1 January 2023 Cindy to update the letter sent to guest speakers regarding payment fee.

5.6 Membership (Kathy)

We currently have 434 financial members, including 35 Life Members and 5 new members since our last Exec meeting.

84 financial groups. The groups which have not renewed are Carrieton Craft Group, Gateway Quilters, Jamestown Quilters, Quilters Guild of Whyalla, Savvy Stitchers and Threads Yankalilla.

Kathy has written to members who have only renewed their membership to 30 June and to pay the \$30 fee to take it to the end of the year. Groups have had several reminders.

5.7 Merchandise (Shez)

Invited to join sub-committees on stage to advise members of items that are for sale.

5.8 President (Heather)

5.8.1 – *Storage – Vermont* – Have been advised the shed at Vermont is not available. Will make enquiries of sister Guilds if they have any space available and if anyone knows of somebody who has space available at low cost please let Heather know.

5.8.2 – *Fees* – See schedule attached to the Agenda. A notification will be put into I-Patch and will be announced at the November and December meetings, the new fees will take effect as at 1 January 2023.

5.8.3 – *Design of Logo* – Kathy has designed several different logos and were handed out. These were discussed and Kathy will make some changes and continue with alternative designs.

Kathy

5.8.4 – *SA Quilters Business Name* – The business name of SA Quilters has been registered with ASIC. There was a discussion regarding the time frame to introduce the new logo and banner. It was agreed to go ahead now and not wait until our birthday in 2024.

5.9 Secretariat (Gaylene)

The Hire Applications for the day and night meetings for the 22/23 financial year have been lodged. The invoices have not yet been received.

5.10 Shops Liaison (Peggy)

5.11 Meetings Team (Peggy)

See Report attached to Agenda.

Community Quilts – It was agreed the Community Quilt display be relocated next to the raffle table. Cindy to forward list of details of meetings to Kathy to update website. **Cindy**

December Christmas Meeting – Entertainment has been organised. It was agreed the Executive would make biscuits and put into cellophane bags to give to members attending together with a bottle of water. It was also agreed, as a once off, that a fat quarter would also be given. Fat quarters to come from a large donation of fabric already received.

5.12 Workshops (Rosslyn)

See Report attached to Agenda

5.13 Events (.....)

5.12.1 – *Biggest Morning Tea* – As there is no Events Team at the moment a Management Team of Heather, Kathy, Cindy and Peg has been formed to organise this event to be held on 6 May 2023 at the Vermont Church Hall, if available, from 10.00 am to 3.00 pm. Heather to put in a request for this date. A budget of \$300 has been set. A donation of \$5 for entry with all proceeds going to the Cancer Council, it will not be necessary to book a ticket. An outdoor trading table, with all proceeds going to the Cancer Council, a major raffle with other minor raffles and demonstrations. It was suggested doing a letter drop. Flyers also to be put on notice boards at supermarkets. It was agreed Heather ask the Patron to attend. The Executive to provide the food and help on the day. There is a link on the Cancer Council website linking SA Quilters.

5.12.2 – *Market Day* – Heather raised having a market day in 2023. As Country Forum is to be held in 2023 it was agreed to have the market day in 2024.

5.14 Assets Register (Gaylene)

6 GUILD BUSINESS – GENERAL

6.1 Frame Hire (Angela)

6.2 Insurance (Margaret)

The quote so far for extending the public liability insurance to align with our financial year is \$1,300. Other fees for the other policies will be advised closer to the renewal date.

6.3 Judging Panel (Jill Christian)

6.4 Appraisal Panel (Heather)

Going on retreat to Mannum in September for combined training sessions and friendship

6.5 Website Management (Kathy)

Front page to be changed and move a few items around.

6.6 I-Patch (Kathy)

6.7 Modern Mix Quilters (Monique)

See Report attached to Agenda

6.8 Patron

6.9 Kym Jones Events Contract

Due for renewal in 2024

6.10 Royal Adelaide Show Contract (Julie)

All good for 2022

6.11 Bernina Contract

Due for review in March 2023

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather)

To be held on 13 to 16 April 2023 in Melbourne.

7.2 Quilt Australia (Heather)

7.2.1 – Hosting QA 2022.

There is to be a zoom meeting on November 10th. Heather and two other representatives, depending on the agenda, will attend the meeting.

7.3 Country Forum

Heather outlined to the new members what is done at Country Forum. A date for 2023 needs to be set and a Team Leader and a Team to be set up to organise it. This has been rolled over for discussion at the next meeting.

7.4 Dare to Differ (Suzanne Gummow)

7.5 Festival of Quilts (Ann Ewer) Discuss presence at AMQF as per Ann's report

As per Ann's request, discussion was held on the offer of a presence at AMQF in November. Does Kym Jones need to be consulted even though we are not holding a quilt show? This is an opportunity to publicise SA Quilters and sell raffle tickets at no cost to us and should be explored.

7.6 Quilts of Love (After Dark Quilters – Jill Clausen)

7.7 Quilt Encounter (Kerryn) – 18th – 24th September 2022

See Report attached to Agenda

7.8 Scholarships and Country Grants (Julie)

7.8.1 – *Resumption of Grants* – It was discussed and agreed at the Finance meeting this is to re-commence. For this year's grants the cut off date is 1 November and in 2023 it will revert back to the original dates. This will be announced at the next meeting and be put on the website.

7.9 Southern Comforters –

7.10 Clayton's Committee Report (Lessa Siegele)

Heather advised that this will be last year of the Bedford Days.

7.11 Flinders Kids (Chris O'Brien)

8 COMMUNICATIONS (Kathy)

8.1 Communications Team

8.1.1 – *Australian Story – Rajah Award* – Kathy has asked for some dot points and a vision to go with for the application submission. It was discussed that the focus be on quilters, 4 people from SA having received the award, it needs to be a substantial submission for the

ABC to look at. There is an article on the Rajah Quilt on the Expertise Events website. Heather asked if anyone has any information or suggestions to add to the application to forward it to the communications team.

8.1.2 – *Poll to see how many read I-Patch* – There has been no response to several of the issues raised in I-Patch last month and Heather wondered how many people actually read I-Patch. It was discussed and agreed that an icon be placed somewhere in I-Patch to click on if you have read it and there would be a prize which would be announced at the next meeting. A wholesaler to be asked to supply a small pack of fat quarters for this competition. Keith agreed to a maximum of \$50 for this.

8.2 Mail In

8.3 Mail Out (President)

8.4 Website / Facebook / Instagram

8.5 Zoom meetings

9 ANY OTHER BUSINESS

9.1 Further discussion on pros and cons for ending 5 years tenure.

Having voted at an earlier meeting to remove the 5 year tenure from the Constitution, then voting to retain it at a following meeting, further discussion took place on this matter when the original decision was reinstated.

It is not like we are undecided on this thorny issue !!

Members must agree to serve a minimum of 1 year on the Executive Committee, can remain on committee for longer if they wish and can change to another portfolio.

Kathy moved that the 5 years tenure on the Executive Committee be removed from the Constitution at the AGM in 2023.

Seconded by Jan

Majority in Favour.

9.2 Hand Sewing Group – At the Finance meeting it was agreed to hire the Vermont Church Hall for another two Wednesday's if available. The first Wednesday of the month for Hand Sewing to be set up like Sit and Sew, \$10 for members and \$15 for non-members. It was suggested that it be advertised that the fee is cash only at the door. Keith to look into another eftpos machine. Jackie has volunteered to be Team Leader and hold the keys etc.

Keith

9.3 Charity Sewing Day – This will be held on the third Wednesday of the month at Vermont, with a gold coin donation to cover tea/coffee/milk. All other costs will be covered by sit and sew. Flinders Kids to be included with this Group which will pretty much run itself.

9.4 Car Quilt - Called for Car Quilt helpers in I-Patch, at this stage no takers. It was agreed we start at the next regular sit n sew and use the Glandore Room at Vermont and the large tables and lay out the blocks and go from there

9.5 How to get people back after Covid? - Heather will send an email to those who have not renewed to ask for feedback as to why they have not renewed .

Heather

9.6 A member leaving a Group – rollover insurance to someone else – Waikerie question

It was agreed that insurance cannot be rolled over to another member, this would be too difficult to keep updated. Keith advised there is no need for the Group to change their financial year to be the same as the Guild's but could if they wished to.

9.7 *Travelling to Groups* – Refer to point 5.2

9.8 *Charity; Catherine House* – Heather spoke with Amy about calling for donation of toiletries. It was arranged to call her at the end of August to see how their stocks are. We can then decide when to advertise in I-Patch and at meetings. They are happy to take delivery of bags before then. I said we may have 400.

NEXT MEETING: Thursday 28th July 2022 at the Robin Hood Hotel [5.30 pm for Dinner/6.30 pm Meeting]

The August Executive meeting will be held at The Barn, Mannum on 26 August 2022.

Meeting closed at 8.20 pm