



Quilters' Guild of South Australia Inc

MINUTES of Meeting of the Executive Committee which were held at 6:40pm on Thursday 29th July 2021, at the Robin Hood Hotel

1 PRESENT

Peggy Argent, Michael Barton, Heather Ford (President), Jan Goulter, Keith Holland, Cindy Massey, Gaylene Morgan, Jane Polden, Monique Reed, Jo Reardon,

In Attendance: Ann Ewer; Kerryn Brand

2 APOLOGIES: Kathy Rossini, Christine Baker; Jill Christian; Ann Retallick

3 MINUTES OF PREVIOUS MEETING

Jane Polden proposed and Cindy Massey seconded and it was agreed that the Minutes of Meeting held Thursday 24th June 2021 be approved.

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

The Facebook page setting for Modern Mix be changed to enable it to be shared on the Guild Facebook page. This is still to be done but is in hand.

Monique

5 GUILD BUSINESS – EXECUTIVE COMMITTEE

5.1 Finance (Keith/Jan)

5.1.1 – Financial Report:

Keith reported there is \$45,000 in two accounts and proposed to move \$25,000 to the I-Saver account. Insurance and Quilt Encounter yet to be paid. Payments for Quilt Encounter are being received.

5.1.2 – Eftpos Machine:

Jan reported she has looked into this and further enquiries are being made.

5.1.3 – Police Credit Union:

Jan has collected the forms and Keith has signed them.

Heather

5.1.4 – Credit Card for President:

The paperwork was delivered to the Stirling Branch of the Bank on 15 June 2021 but as yet has not been received. Heather visited the Unley Branch to make enquiries, it has now been 3 months, new paperwork is in hand.

5.1.5 – Receipt Books:

Jan to obtain a quote from Allbiz.

Jan

5.2 Groups Liaison (Jane/Cindy)

5.3 Library (Michael)

5.4 Mail Distribution (Jan)

5.5 Meetings General (Raffle – Jo, Attendance/Welcome– Peggy, Guest speaker – Ann R

There was much discussion regarding the holding of the general meeting on 5 August. The latest Covid update limits the numbers to 80 plus staff and the wearing of masks mandatory. It would not be viable to have the meeting with this number. There was a concern, even if the numbers allowed were to increase, would members still want to attend. Kerry raised concern regarding the sales of the QE raffle tickets if the meeting was cancelled. She will make enquiries of the Lotteries Commission if the tickets can be held over to next year if QE has to be cancelled. Mrs Le was also to attend this meeting. Heather to make enquiries with Government House if she is able to attend as a private citizen in September and if not enquire whether a small delegation from the Guild could attend Government House to present Mrs Le with flowers and quilt. **Heather**

It was agreed to cancel the 5th August meeting and the Special General Meeting be held over to the September meeting. The respective team leaders to advise members/shop/guest speaker/hall hire. It was proposed that the day meeting on 18th August will go ahead, subject to updates on Covid.

5.6 Membership (Kathy)

Individual members - 476 including 32 Lifers

Current Status:

215 paid to 30 June 2021 (yet to renew);

68 paid to December 2021;

11 Paid to June 2022; and

150 paid to December 2022

New Members – 0

Groups – 93 registered

Current Status:

40 paid to 20 June 2021 (yet to renew);

22 paid to December 2021; and

31 paid to December 2022.

5.7 Merchandise (Jo)

5.7.1 – Quote from Yazzi re quilt bags. As reported in the FoQ report, the factory in India has closed down at this time.

5.8 President (Heather)

5.8.1 – An invitation has been received to attend a State Dinner to say goodbye to Mr and Mrs Le. It was to have been held on 23 July which was postponed to a date yet to be notified.

5.9 Secretariat (Gaylene)

5.10 Shops Liaison (Peggy)

5.10.1 – Patchwork by Sea are unlikely to renew their membership.

5.10.2 – 41 letters have been sent to shops inviting them to be a guest shop at meetings. Have had 11 replies to date. It was suggested a follow up letter be sent.

Peg

5.11 Meetings Team (Peggy)

The July meeting was cancelled due to Covid.

5.12 Workshops (Monique)

5.12.1 – Workshops are being advertising on social media. Have 11 attendees for Pam's workshop and 9 for Jen Kingwell and still receiving a lot of enquiries. It was suggested to have a separate page on Facebook for workshops.

5.12.2 – *Trunk Show Report*:

170-180 tickets sold.

5.13 Events

6 GUILD BUSINESS – GENERAL

6.1 Frame Hire (Jo)

6.2 Insurance (Cindy)

Keith has received a quote from the Insurance Company for \$15,168.67, an increase of \$500 from last year. It was proposed that this quote be accepted with the majority in favour.

6.3 Judging Panel (Jill Christian)

6.3.1 – Royal Show Judging should go ahead

6.4 Appraisal Panel (Heather Ford)

A decision yet to be made if the next appraisal day to be held on 6 August will go ahead or not.

6.5 Website Management (Kathy)

6.6 I-Patch (Kathy)

6.7 Modern Mix SA Quilters Group (Monique)

Now have 38 members with 15-26 attending gatherings. A request was made to purchase magnetic badges, temporary names to be attached to enable re-use of the badges. It was agreed the sum of \$200 be allocated to purchase these badges.

Monique

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather):

Has been postponed to December at Jeff's Shed.

7.2 Quilt Australia (Heather) – 2022

7.3 Country Forum (Jane, Cindy) – 30th October 2021

Getting lots of applications. Some products have been purchased and shops have donated items for the goodies bag.

7.4 Dare to Differ 2022 (Suzanne Gummow)

7.5 Festival of Quilts (Ann)

7.5.1 - The theme for next year's FoQ is Denim, no title at this stage. The theme and project to be launched at the October Guild Meeting. The raffle will also be launched.

Two new committee members have joined the team.

Ann asked for a volunteer or if anyone knew somebody to manage the Special Exhibits at FoQ. This would entail negotiating with groups, handling the in and out of the quilts etc. Riverlea are interested to be involved and Modern Mix may be interested.

A quote has been received from JD's Sound and Lighting for frames. For two sets with 6 base plates, 1 additional cross bar and 2 carry bags is \$1,515 inc. GST. A quote to be obtained from Glenys for plate covers. Moneys received from the auction of the Featherweight machine to be used to pay for the frames. These frames will not be hired out. Ann to place the order after QE [October].

7.6 Quilts of Love (After Dark Quilters – Jill Clausen)

7.7 Quilt Encounter (Kerryn) – 12 to 17 September, 2021, Stamford Grand Hotel

Kerryn proposed that next year's QE be a 'live-in' only retreat as it was in the past. If there are gaps then promote day workshops on the website, live-in to be the priority. Amendments to be made for next year's brochure for more specific wording, to be registered as live-in only and

to have a non-refundable booking fee, \$200 suggested.

Enquiries are being received if this year's retreat is still going ahead with payment due by 31st July. The QE Committee has decided to wait another 2 weeks and hold the final payment to 15th August. Consideration will also need to be given as to numbers allowed in workshop areas and whether this will still be viable. The Committee is meeting on 18th August to do the last mail out with letter, forms and final payment. A decision will be made then whether to go ahead or not, hopefully Vic, Qld and WA borders will be lifted by then. At this stage only Tasmania, NT and SA are able to attend. If borders are not lifted it will be impossible to re-shuffle all the interstate tutors. The three tutors from NSW are unlikely to be able to attend but a Plan B is in place for a couple of these tutors. The QE Committee are all in agreeance. A deposit to The Grand has been paid. A Zoom class has been suggested for one of the workshops with a committee member supervising, this will save on airfares and accommodation.

7.8 Scholarships and Grants (Ann)

7.9 Southern Comforters (Mary Heard) – 4th Thursday of month

7.10 Clayton's Committee Report (Lessa Siegele)

7.11 Flinders Kids (Chris O'Brien)

8 COMMUNICATIONS

8.1 Mail In

Letter of thanks received from Mrs Le. Enclosed were details to make an application inviting the new Governor to be Patron. **Heather**

8.2 Mail Out (President) –

8.3 Communications Team (Kathy)

8.3.1 – Website / Facebook / Instagram

9 ANY OTHER BUSINESS

9.1 Kym Jones Contract: [See FoQ Report]

Heather has concerns regarding the advertising of the show. The last show had radio advertising on the back of the Home Show, no television or flyers. The best efforts clause to be more clearly clarified for both parties in the new contract.

Agreed it is better to have face to face negotiations and the principal negotiators to be the President and the FoQ Convenor. It was suggested Keith to be involved. The draft contract to be taken to the Executive Committee and when all parties are in agreeance the settled contract to be signed by the President.

The FoQ Committee agreed, as recorded in their report, that a \$3,000 refund be paid to Kym Jones Exhibitions in light of the low attendance numbers at the 2020 show due to Covid.

Ann Ewer proposed and Peggy seconded and it was agreed the Guild will offer to refund Kym Jones Exhibitions and Events the sum of \$3,000 in light of reduced numbers at the Sewing, Stitching and Handcraft show this year. This is subject to the new contract starting at the contracted rate for 2021.

9.2 *Executive meeting - monthly/bi-monthly:*

It was agreed the meetings continue on a monthly basis. The function room at the Robin Hood is not available for the next Executive meeting to be held on 26th August, it was agreed to hold this meeting on Wednesday, 25th August.

9.3 *Holder of Keys:*

It was agreed a register be created for those members who hold keys for any facilities to keep track of them and to assist new incoming executive members.

Members are asked to email the Secretary if they hold any keys and what facility they belong to.

9.4 *New Patron:*

It was agreed the incoming Governor be asked first to become Patron and then consider other options. Heather has drafted a letter of request to the Governor Designate. Julia Gillard's name was put forward but not advisable to have a political patron.

Heather

9.5 *Digitising past and present paperwork:*

To save on storage space it was suggested invoices be scanned and kept on a separate hard drive.

9.6 *Printing of Bar Codes:*

Held over to next meeting.

Kathy

9.7 *Letterhead:*

Ann Ewer advised she has letterhead and envelopes. Kerryyn also has some letterhead but does not have the postal address printed on it.

9.8 *Printing of Receipt Books:*

[See 5.5.1]

9.9 *Showground Storage:*

Storage at the Showgrounds is no longer available. A clean out and cull of the storage is to be held on Friday, 30th July. The frames will be stored temporarily at Kennards for a fee of \$148.00/month and the remainder to go into general storage temporarily at members/family properties. It was agreed a removalist be hired to transport everything to all the storage facilities, the cost being approximately \$300 for two hours, plus travel time, estimated to take 3 hours at the most. Kerryyn suggested other storage facilities at cheaper rates, if this option was taken it would involve an increase of the hiring costs. This is a temporary fix and will be put on Facebook and brought up at the next Guild meeting for any suggestions.

9.10 *Zoom Meeting Trial:*

Heather suggested we have a trial zoom meeting to familiarise members on how it works. Heather has spoken with Kathy about the implementation of this. It would only be used on occasions where necessary, it will not replace all meetings. **Heather/Kathy**

9.11 *Fee schedule document:*

A discussion regarding the meaning of a member of an Affiliate Group. It was determined that a member of an affiliate Group is not a Guild member and should therefore pay the \$6 fee with a maximum of three visits when they are then asked to become a Guild member. As a member of an Affiliate Group they do receive I-Patch. Peg keeps a record of the affiliate members attending and forwards the information to the membership officer to follow up.

9.12 *Assets Register:*

Heather asked anyone holding any assets on behalf of the Guild to please send this information to Christine Baker for updating the Asset Register.

Meeting closed at 9.05 pm

NEXT MEETING: **WEDNESDAY 25 AUGUST 2021** at the Robin Hood Hotel, 5.30 for dinner, 6.30 for meeting

CURRENTLY INACTIVE:

10.2 Teachers Forum (Heather Ford – contact)

FOR INFORMATION –

QGSA Dates for 2021/2022

Executive (March, April, May, June, July, September, November)

Agenda Deadlines (Sunday prior to Executive meeting)

Retreat: 27-29 August 2021

Guild Meetings (first Thursday of month except January)

Day Meetings: (3rd Wednesday of February/May/August/November)

Sit and Sew Days: 2nd and 4th Wednesday of the month

Modern Mix SA Quilters Group: 3rd Sunday of the month

I-Patch Deadlines: 20th of each month

Australasian Quilt Convention – 2nd to 5th December 2021

Country Forum – 30th October 2021

Dare to Differ – 2022

Festival of Quilts Judging Day – 29 June 2022

Festival of Quilts/Sewing Stitching & Handcraft Show: 1-3 July 2022

International Quilters Day:

QuiltAustralia – April 2022

Quilt Encounter: 12-17 September 2021

Rural Roundup: 2022

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President

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Date