



Minutes of Meeting of The Leadership Team
held at 6:35 pm on Thursday 29th February 2024,
at The Goody Hotel, Goodwood Road, Goodwood SA

1 PRESENT

Heather Ford, Jan Goulter, Shez Hobbs, Keith Holland, Margaret Hurrell, Denise Johnston, Gaylene Morgan, Ros Wyatt, June Yam

In Attendance: Chris O'Brien

2 APOLOGIES: Peg Argent, Michael Barton, Jackie Harris, Cindy Massey, Julie Symons, Sue Knuckey, Kerryn Brand, Ann Ewer, Jill Radcliffe

3 MINUTES OF PREVIOUS MEETING

It was agreed that the Minutes of the meeting held on Thursday 27th February 2024 be approved.

Moved: Shez Hobbs Seconded: Margaret Hurrell

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

5 GUILD BUSINESS – LEADERSHIP TEAM

5.1 Finance (Keith/Jan)

5.1.1 Keith received a Certificate of Appreciation from Treasure Boxes. Gaylene to scan and forward to Kathy to post on Facebook. **Gaylene/Kathy**

Keith reported that \$9k has been transferred into the high interest account and is not expecting much to come in. There is a large amount to pay next month for QE to The Grand. Heather reminded she is attending AQC in April.

It was reported the financials for 2023 will be completed next week and forwarded to the auditor.

Kathy advised as more banks are now not accepting or are phasing out payment by cheque, and some are charging a fee of \$10, should the appropriate forms be changed to pay by DD only. It was agreed to put a notice on the website to the effect that payments are to be made by DD or with cash at meetings due to the Banks phasing out cheques. **Kathy**

5.1.2 Royal Show Sponsorship

Heather reported she has spoken to a representative from the Show. The three categories thought not sponsored were in fact sponsored by Smallacombe. An agreement was reached to continue sponsorship as before. This will comprise a prize of \$100 for the best overall quilt in the Junior section plus, \$150 first prize for section 450 in the Senior section. Additional sponsorship of 1 year's membership of SA Quilters for all 5 sections in the senior section and one for the winner of the Junior section, and if already a member one year's free membership. Ann to follow up with Craft Alive for days and times and requirements needed for judging. An invoice for sponsorship has been received and was due for payment, Heather advised she has paid this. **Ann**

Kathy advised she has received an email that there is a special category for a flying geese quilt. It was agreed to advertise this in the April I-Patch. **Kathy**

5.1.3 Gifts for Three Original Members

Heather requested it be minuted the gifts for the three original members have been purchased and paid for, as previously approved, at a cost of \$169.95 for the three.

5.1.4 Comfort Quilts

A request was received for a roll of wadding. This was ordered and received. Payment of \$277.33 has been made and was approved by all.

5.2 Groups Liaison (Cindy)

5.3 Library (Michael)

5.4 Mail Distribution (Jan)

5.5 Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)

Shez advised there will be a raffle at the March meeting.

There will be 3 extra people on the welcome table to help with the members gifts; 9 to be quilt wranglers for Wendy's presentation and 2 to act as ushers.

5.6 Membership (Kathy)

Groups:

Paid to 31/12/2024 - 79

Yet to renew – 9

Total: 88

Individuals:

Paid to 30/6/2024 – 13

Paid to 31/12/2024 – 406

Life Members – 35

Yet to renew – 87

Total: 541

A reminder sent to unfinancial members on 24/2/2024

Kathy advised she will update the membership form adding "new member or existing member" and to circle which one applies when completing the form.

5.7 Merchandise (Shez)

5.8 President (Heather)

5.8.1 – Squares/devices eftpos machines

Kathy reiterated on the document she had prepared and attached to the agenda. She explained the difference between the square and the eftpos machine. Keith advised the eftpos machines do not give a total on each machine. After discussing the pro's and cons of the square and eftpos machine it was agreed the eftpos machines were more cost effective. Heather will attend the Bank after the March meeting for further information and if the two machines we have can be updated. Keith advised it was important when using the machine to write on the back of the receipt as to what the payment was for. **Heather**

When using one of the machines on the weekend at the Riverland Get Together a message appeared on the screen to say that the machine would need to be upgraded as 3G is being phased out. How timely for us!

Kathy also reiterated on the purchase of a microphone for videoing. Kathy will investigate a longer cable but it is working adequately at the moment. **Kathy**

5.8.2 – SA Comfort Quilts

Refer to item 5.1.4

Sue Zilm and Jan Strachan will continue as the co-ordinators.

5.8.3 – March Meeting

It was requested that members wear something red and maybe a hat to the meeting.

5.8.4 – Handbooks

Heather asked for all team leaders to ensure that succession planning and members service record are points in the handbook pages. A master spreadsheet is kept and is updated on a regular basis and is used for awarding service awards.

Kathy advised a list of all Presidents has been added to the website.

5.8.5 – Leadership Retreat

Members attending the retreat were asked for their room preference.

5.8.6 – Name Badge Ordering

There is an order form for the new name badges. A payment of \$16.50 per badge to be paid to Jan and then the order to be placed with Shez. This will be conveyed at the meeting.

5.8.7 – New Banner

Thank you to Kathleen for making and quilting the new banner for the lectern – it is stunning.

The new banner will be hung on the lectern at the March meeting and the old banner will be placed on a hook above the President's table on stage.

There was a discussion of a mesh banner with figures standing around the new logo to be used at venues holding events. It was agreed to have it 1.2m x 1.8m with 4 eyelets with built in grommets at the top for hanging or using hooks to hang. A quote of \$136.99 has been received from Vista. It was agreed to go ahead with this. Heather to email Kathy the picture and Kathy will place the order. It is hoped it will be ready for the March meeting.

Heather/Kathy

5.9 Secretariat (Gaylene)

Still waiting on some reports for the Annual Report document, this is now becoming urgent.
Still waiting on few handbook updates.

5.10 Shops Liaison (Peggy)

5.11 Meetings Team (Peggy)

5.12 Workshops (Rosslyn)

A report was attached to the Agenda.

Ros reiterated on upcoming workshops. Nine participants have registered for the Sue Knuckey workshop to be held on 16 March and was opened to the Leadership team.

5.13 Events (June)

5.13.1 – Birthday Celebrations, 2024.

This is all covered.

5.13.2 – Market Day – 4th May 2024

The Agreement has been delivered and invoice paid. A copy of the Guild Insurance to be forwarded to the Church.

Heather

June, Peg and Carolyn will visit the venue to check out the set up.

35 tables have been sold, this includes 5 for the Guild, with 2 being for the library. There are 3 or 4 who have not yet paid for their table. The number of tables already sold will cover costs but would like six more. Stall holders to be encouraged to advertise what they will be selling. Kathy will put it on facebook.

5.13.3 – Mystery Bus Trip – October 2024

Unable to secure a date until all the shops have confirmed.

Whilst at the Wesley Uniting Church a request was made if the Guild could use their carpark for the day for the bus pick up and drop off point to which they agreed. There is no fee but asked for a donation. It was suggested people who use the car park make a donation of a gold coin.

5.14 Assets Register (Gaylene)

6 GUILD BUSINESS – GENERAL

6.1 Frame Hire (Angela)

6.2 Insurance (Margaret)

6.3 Judging Panel (Jill Christian)

6.4 Appraisal Panel (Heather)

The panel will travel to Aldinga on 26th March to appraise 14 quilts.

6.5 Website Management (Kathy)

6.6 I-Patch (Kathy)

6.7 Modern Mix Quilters (Jill R)

6.8 Patron

The Governor and Mr Rod Bunten have been invited to the July meeting which is Festival of Quilts presentation night.

6.9 Royal Adelaide Show Contract (Julie)

Refer Item 5.1.2

6.10 Bernina Contract

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather)

Heather will be attending

7.2 Quilt Australia (Heather)

The next zoom meeting is scheduled for Thursday 9th May 2024 7pm AEST, then November 14th at 7pm AEST.

7.3 Dare to Differ (Sue Knuckey) To be held 2025.

7.4 Festival of Quilts (Ann Ewer)

Chris advised FoQ has a PC specific laser printer to give away. Printer cartridges can be obtained on-line. There were no takers. Chris to forward the details of the printer to Gaylene to take off the Asset Register.

7.5 Quilts of Love (After Dark Quilters – Jill Clausen)

7.6 Quilt Encounter (Kerryn)

On retreat this weekend.

7.7 Scholarships and Grants (Julie)

Julie has emailed a report from the Sew What Group who were given a grant in 2023. A copy of the report is attached.

Barmera application to help host Rural Round-up;

Port Augusta for applied for \$400 to hold a workshop

Applications close on 1 April. Heather will mention it at the Waikerie Riverland Get Together and at the next meeting.

Heather

7.8 SA Quilters: Comfort Quilts

Refer Item 5.1.4

7.9 Flinders Kids (Chris O'Brien)

Stock is getting low and is expecting a request very soon. A request for more quilts will be made at the next meeting.

8 COMMUNICATIONS (Kathy)

8.1 Communications Team

8.2 Mail In

8.3 Website / Facebook / Instagram / You Tube

9 ANY OTHER BUSINESS

9.1 Keith reported he is overloaded with kept records. June has a secure waste bin at home and suggested she could take it. Keith advised records are kept for 5 years maximum but could be disposed of after 2 years. It was suggested to have another secure skip bin. This to go on next months agenda.

9.2 Kathleen advised she had a phone call from Pam Finness to say how impressed she was with our guild, we are the best in Australia and she has rejoined.

MEETING CLOSED 7.45 pm

NEXT MEETING: Thursday 28th March 2024 at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]

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President

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Date

Community Grants Program: SA Quilters, City of Victor Harbor Council and Victor Harbor Rotary Club

Quilts of Valour Project 2023

First of all, the project has been an outstanding success!!

Sew Whats Quilting Group in Victor Harbor have delivered 5 Anzac themed Quilts of Valour to Elvira Richardson, the Quilts Of Valour coordinator for South Australia, using the grants received. Our group also made and donated 5 quilts using their own time, fabric and materials. As mentioned in our application, one quilt can cost \$700 to complete so we are proud to have made 5 'Rememberance quilts' from the grants.



Being a nonprofit organisation, we needed financial support from the larger community to see our project thrive. We were astonished to receive 3 Community Grants, each for \$500 from SA Quilters, Victor Harbor Rotary Club and City of Victor Harbor Council. A total of \$1,500.

All three Community Grant programs saw the importance and value of our Sewing Group's aim to make quilts to be awarded to Veterans, Service Personnel of Australian Defence Forces and their Allies as well as immediate families of Veterans and Defence Personnel who have passed.

A member of our group was proud to be in attendance at an official award ceremony where Elvira awarded a Veteran a Quilt of Valour along with a certificate and letter of recognition for their service.

The grants were spent on materials and services used to make quilts usually donated by members of our group, Sew Whats (Women Having A Therapy Session). Quilts were pieced using a pattern called "We Will Remember Them" designed by Janet Collins Designs and then the process of construction started. Finally, the quilts were professionally quilted and delivered.



Cotton themed fabrics were purchased from The OZ Material Girls for \$500.90.
Wadding, backing and threads were purchased from Sewing and Craft Supplies for \$450.35.
Five quilts were professionally quilted by 'Quilting in the Vines' for \$550.

Sew Whats Quilting Group would like to thank you for your generous Community Grant for our Quilts of Valour project. Without your support we would not have been able to achieve our goals in supporting people in our community. Thankyou.

Sew Whats Quilting Group
Victor Harbor



Thankyou SA Quilters. The receipt for \$450.35 from SSS and \$50 of Quilting in the Vines receipt is attached totalling \$500.