



Quilters' Guild of South Australia Inc

MINUTES of the Meeting of the Executive Committee

held at 6:30pm on Thursday 28th April 2022,
at Robin Hood Hotel, Portrush Road, Norwood, SA

1 PRESENT

Michael Barton, Heather Ford (President), Keith Holland, Cindy Massey, Gaylene Morgan, Jane Polden, Monique Reed, Ann Retallick, Kathy Rossini

In Attendance: Chris O'Brien, Ann Ewer

2 APOLOGIES: Jan Goulter, Peggy Argent, Kerryn Brand, Jo Reardon, Christine Baker,

3 MINUTES OF PREVIOUS MEETING

Kathy proposed, Monique seconded and it was agreed that the Minutes of Meeting held on Thursday 31st March 2022 be approved.

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

4.1 Quote from ProAv Solutions

Keith reported Pam had made some comments on this quote. She has something similar for \$500. Will depend if the camera is compatible and what software will be used. She thought it was too much for the Guild's purpose. After a short discussion regarding the equipment it was agreed another computer be purchased from OfficeWorks to be used solely with this equipment and easy for everyone to use. Heather asked Keith if Pam would be willing to buy the other equipment on behalf of the executive, we can purchase the computer separately. Keith will enquire.

5 GUILD BUSINESS – EXECUTIVE COMMITTEE

5.1 Finance (Keith/Jan)

5.1.1 – Financial Report:

An email has been received from a member regarding the financials sent out with the AGM Report. Keith read out the email. Heather has replied to it advising it was not a matter for the auditor and Keith will address the matter at the AGM.

5.1.2 – David Hart Agreement

Last year there was an agreement with David Hart that he be paid \$80 per month, what do we do for next year? A decision to be made at the next Executive meeting

5.1.3 – Budget

The budget has almost been completed.

5.1.4 – **BAS**

The March BAS return has been completed with \$600 to be paid. The returned will be lodged in the first week of May.

5.1.5 – **President's Credit Card**

Heather advised that forms have been lodged with BankSA to pay the president's credit card automatically. A text from the bank today said it is all set up. **Keith**

5.1.6 – **Finance Meeting**

Jan had enquired of Keith when a Finance meeting will be held. Keith advised in the second half of May. A date is yet to be set.

5.2 **Groups Liaison** (Jane/Cindy)

5.3 **Library** (Michael)

Michael enquired as to the layout for the library at the AGM. Heather has drawn up a floor plan and advised where the trollies and a table were to be set up. Keith noted that money for the library had not been spent in quite a while.

5.4 **Mail Distribution** (Jan)

5.5 **Meetings General** (Raffle – Jo; Attendance/Welcome – Peg; Guest Speaker – Ann R)

5.6 **Membership** (Kathy)

425 Financial members (including 32 Life Members)
84 Financial groups.

5.7 **Merchandise** (Jo)

Heather advised the blue bags have been received

5.8 **President** (Heather)

5.8.1 – **Service Awards**

Heather sought clarification for service awards. In the past there was a "service badge" awarded at 5 years' service. Last year a "5 year badge" was put in place. I can't see who received this badge. I propose that at 5 years' service members of sub-committees be given a 5 year service badge and certificate and that Exec Members are given a 5 year service badge and certificate. After further discussion this was agreed to and the service badge be given to a member who has done outstanding work for the Guild.

5.8.2 – **Re-opening the kitchen facility for Guild meetings.**

A discussion took place regarding the re-opening of the kitchen facilities for Guild meetings. It was reported the kitchen requires cleaning before the meeting. Carolyn took on the role of the kitchen pre Covid and if she doesn't wish to continue and members wish to have it re-opened another person is required to fill the position or revert back to the roster system. The Meetings Team voted not to re-open. It was agreed that it should be put to the members at a meeting, but Carolyn to be approached first to see if she is willing to continue in this role if it is decided to re-open.

5.9 **Secretariat** (Gaylene)

5.10 **Shops Liaison** (Peggy)

5.11 **Meetings Team** (Peggy)

Minutes attached to the Agenda

5.12 Workshops (Monique)

Monique reported there has been no change since the last meeting. There is a waiting list for Chris O'Brien's quilting workshop

5.13 Events (Monique)

Monique reported there has been no change since the last meeting.

5.14 Assets Register (Gaylene)

The secretary has now taken over this role

6 GUILD BUSINESS – GENERAL

6.1 Frame Hire (Jo)

6.2 Insurance (Cindy)

An email was sent and they have advised they can do 6 months at the same rate and then 12 months at a higher rate

6.3 Judging Panel (Jill Christian) – Report emailed to Committee

FoQ team as always will discuss choice of judges for FoQ 2022. When there is discussion the guest judge will have the casting vote.

There was a discussion regarding non-vaccinated members. Heather reported she has been advised that if the Guild required only vaccinated members to attend Guild functions it is entirely within its rights to turn away unvaccinated members. A compliance officer can be arranged to attend to stop a person attending. Heather has spoken to Kerry about this, the requirements will change before FoQ judging day and QE.

6.4 Appraisal Panel (Heather)

6.5 Website Management (Kathy)

6.5.1 Kathy has received a quote from Adam Dobson (\$315-00) for upgrade of the online entry pages for Festival of Quilts for 2023 and Dare to Differ for 2024.

Moved by Kathy that this quote be accepted, **Seconded** by Michael

6.6 I-Patch (Kathy)

Kathy advised Bron closed the deadline for I-Patch down early for the last issue but this was rectified. Anything to go in an issue is to be submitted by the 10th of the month.

6.7 Modern Mix Quilters (Monique)

Monique advised there was nothing further to report as there had not been a meeting since the last report. The next meeting is to be held on 15 May.

6.8 Patron

Ann advised she has been in contact with Government House regarding the Patron's Award, the opening of FoQ and the presentation of the Patron's award and Best of Show.

6.9 Kym Jones Events Contract

Due for renewal in 2024

6.10 Royal Adelaide Show Contract (Ann Retallick)

Contract rolled over to 2022 – sponsorship rolled over – \$100 for junior category and \$150

for quilt show. The show brochure lists the Guild as only \$150-00 for the junior category. This needs to be looked into.

6.11 Bernina Contract

Due for review in March 2023

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather) — 26th – 29th May 2022, Brisbane Convention & Exhibition Centre.

Chris advised this is all booked and she will be attending the lunch on the Monday

7.2 Quilt Australia (Heather)

7.2.1 – Hosting QA 2022

A Zoom meeting is scheduled for May 12

7.3 Country Forum (Cindy/Jane)

7.4 Dare to Differ (Suzanne Gummow)

A copy of the Minutes and Budget were emailed to the Executive Committee prior to the meeting

7.5 Festival of Quilts (Ann Ewer)

7.5.1 *Use of EFTPOS machine at Home Show for raffle?*

Arrangement made for the use of the machine at the Home Show

7.5.2 *What groups wish to have a table at FoQ*

Groups who require a table at FoQ are to let Ann know.

Monique advised Modern Mix will have a table.

Heather advised Appraisal need a separate area and to be able to hang 2 quilts to create interest in having quilts appraised. The appraisal team will man the table.

Monique advised Workshops will have an area.

A Sit and Sew table – have one machine and members doing hand projects.

A table for the 4 groups of Community Quilts and a Guild table. Heather to arrange members to man these stands.

7.5.3 *Who will organise staffing rosters of those desks.*

Heather advised she will arrange a roster for the tables.

7.5.4 Ann asked for a volunteer to pick up the Guest Judge from Greenhill Road on Judging Day. Heather volunteered to do this.

Heather

7.6 Quilts of Love (After Dark Quilters – Jill Clausen)

7.7 Quilt Encounter (Kerryn) – 18th – 24th September 2022

The QE Team are working our way through the QE “prep work” still and hoping for brochure mail out by late May – as planned and advised to all of our registered participants via email and a few by “snail mail”!

Also to advise that we have received an overwhelming positive and grateful response to our decisions re Vaccinated Participants only and no “day only” people this year. Just one lady who was not happy with our Vaccination Policy – out of 300 letters sent!

7.8 Scholarships and Country Grants (Ann Retallick) 2021 on hold

7.9 Southern Comforters (Mary Heard) – 4th Thursday of month

Heather advised that she will attend their get together early in May to speak with Mary and Kay

7.10 Clayton’s Committee Report (Lessa Siegele)

7.11 Flinders Kids (Chris O’Brien)

Chris advised she has made a delivery and has started collecting. She also advised she has received a thank you letter from the Liaison Officer at Flinders and will put this on Facebook.

8 COMMUNICATIONS (Kathy)

8.1 Communications Team

8.2 Mail In

8.3 Mail Out (President)

Heather advised the shed storage proposal has been sent and there is to be a meeting on May 10th.

8.4 Website / Facebook / Instagram

8.5 Zoom meetings

9 ANY OTHER BUSINESS

9.1 *Tenure - 5 years on Executive Committee*

The last meetings minutes said there would be further discussion over the next few months and any changes be repealed at the 2023 AGM. There was a further discussion which covered themes of having done 5 years it was a relief to get off, people can get stale after a period, but can also depend on what role they have, if they can change roles, what if the person doing a role doesn’t want to relinquish it, what if a person doesn’t fit in with the group, do people not volunteer because someone is doing it they are happy for them to continue. Some members tenure is up in 12 months and a couple have expressed a desire to continue. Some members do not want to commit for 5 years, do they know they are not obliged to commit for 5 years. There are 128 positions which is carried out by 65 people. It was agreed Heather would prepare a document with the pro’s and con’s of this and there to be further discussions on it. **Heather**

9.2 *How to get people back after Covid?*

Heather suggested a big morning tea at the church in October/November with Fine China, Guild info about what we do and why they should come back, a one-off discount on membership fee with a time limit? Some give aways?

There was much discussion on this as to how to get members back who have not renewed. Kathy advised there would be about 100. There was a suggestion of a name change to SA Quilters. SA is the only state who still have the word Guild in the title. Heather has spoken to some interstate Presidents and showed how NSW changed their name. It was suggested – SA Quilters – Trading as The Quilters’ Guild of South Australia Inc. There would be no

need to change the constitution. The domain name has been changed to saquiltes. The bank accounts would not change.

It was agreed not to discount the membership. The market day was very successful but a lot of work as would a big morning tea with demos and representatives from the sub-committees. A VIP day with shops and demonstrations.

Cindy suggested it should be put to the members and further research to be done.

There was a discussion on sending out I-Patch. If you are not a full member you do not receive I-Patch. Kathy advised Groups do receive it and they request Kathy send a copy to their members – this should be up to the individual groups to provide their members with a copy, the list is getting too large and takes too long to send out to everyone in a group. Michael advised it is the same with the library, Groups can take out more books. A higher fee for groups should be looked at and has been put on the agenda for the next finance meeting.

Keith has requested copies of Groups financials, have not been received. This is to be followed up.

9.3 Volunteers retreat Thursday August 25 to Sunday August 28.

Heather asked for an email to be forwarded to her if you are attending the Retreat in August. It is for the Executive Committee, Convenors and leaders of sub-committees.

9.4 Monique enquired whether a guest speaker at Modern Mix gets paid. It was confirmed guest speakers are only paid at meetings, not at sub-committees.

Monique thanked everyone for their support whilst on the Executive and advised she will be continuing with Modern Mix and Events. She has been a very valued member of the Exec and will be greatly missed.

Heather thanked Monique, Ann and Jane for their valued contribution to the Executive and they will all be greatly missed.

NEXT MEETING: Thursday 26th May 2022 at the Robin Hood Hotel [5.30 pm for Dinner/6.30 pm Meeting]

PENDING:

CURRENTLY INACTIVE:

MEETING CLOSED 8.30 pm

FOR INFORMATION –

QGSA Dates for 2022

Executive (March, April, May, June, July, August, September, October, November)

Agenda Deadlines (Sunday prior to Executive meeting)

Retreat: 25th – 28th August 2022

Guild Meetings (first Thursday of month except January)

Day Meetings: (3rd Wednesday of February/May/August/November)

Sit and Sew Days: 2nd and 4th Wednesday of the month

Modern Mix Quilters Group: 3rd Sunday of the month

I-Patch Deadlines: 10th of each month

Australasian Quilt Convention – 26th May – 29th May 2022 at the Brisbane Convention and Exhibition Centre.

Country Forum –

Dare to Differ – 2nd – 25th September 2022

Festival of Quilts Judging Day – 10th August 2022

Festival of Quilts/Sewing Stitching & Handcraft Show: 12th – 14th August 2022

International Quilters Day:

QuiltAustralia – April 2022

Quilt Encounter: 18th – 24th September 2022

Rural Roundup: Saturday October 29, 2022

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President

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Date