



Quilters' Guild of South Australia Inc

MINUTES of meeting of the Executive Committee which were held at 6:30pm on Thursday 27th May 2021, at the Robin Hood Hotel,

1 PRESENT

Peggy Argent, Christine Baker, Michael Barton, Ann Ewer, Heather Ford (President), Jan Goulter, Cindy Massey, Gaylene Morgan, Monique Reed, Chris O'Brien, Jo Reardon, Ann Retallick, Kathy Rossini

In Attendance:

2 APOLOGIES: Keith Holland, Kerry Brand, Emilie Knight, Dorothy Paterson, Margaret Sampson, Bron Atkinson, Jill Christian, Jane Polden

3 MINUTES OF PREVIOUS MEETING

Ann Ewer proposed and Jan Goulter seconded and it was agreed that the Minutes of Meeting held Thursday 22nd April 2021 be approved.

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

4.1 –

5 GUILD BUSINESS – EXECUTIVE COMMITTEE

5.1 Finance (Keith/Jan)

5.1.1 – Financial Report

5.1.2 – Proceeds from auction of Featherweight Machine

It was agreed the proceeds should be used for the benefit of members – interstate tutors/trunk shows

5.1.3 – Request for laptop for Communications Team

Kathy put a proposal that the Guild purchase a laptop, supporting hardware and associated software with a Microsoft Office 365 licence specifically for the production of I-Patch. Costing from Officeworks is \$1,238.00 [includes 365 License of \$113.00 being a recurring annual cost].

This proposal was seconded by Monique, carried

5.2 Groups Liaison (Jane/Cindy)

The Gawler Group was suggested for June or an interview with Bronnie Young. Port Elliott is booked for July

5.3 Library (Michael)

Having a huge book sale on Market Day. Discussion regarding outstanding books since 2014 which were written off. It was agreed to initiate a policy for groups that one person be nominated and/or a librarian appointed to borrow books. A letter to be sent to groups asking to check for any outstanding books. Group Membership Application Forms to have provision for a librarian's name to be added. The form to be put on the website.

Michael/Christine/Kathy

5.4 Mail Distribution (Jan)

5.5 Meetings General (Raffle – Jo, Attendance/Welcome– Peggy, Guest speaker – Ann R

Poor attendance at day meeting. Discussion regarding continuation and is there really a need for a second person to help set up. Agreed to continue as is and be reviewed at the end of the year.

Heather asked everyone to contribute suggestions for guest speakers.

5.6 Membership (Kathy)

474 Individual members
10 New members
94 Financial Country and City groups – invoices to be sent

To be updated in August

5.7 Merchandise (Jo)

5.7.1 – Ann-Marie has asked for a quote from Yazzi re quilts bags

Jo

5.8 President (Heather)

5.8.1 – Executive Committee

Moved by Peggy and seconded by Cindy for the appointment of Keith as Treasurer. Majority in favour.

Email received from Keith confirming he is happy and willing to continue as Honorary Treasurer

5.8.2 – Allocation of Roles (Heather):

The appointment of Heather Ford as President; Cindy Massey and Ann Retallick as Vice Presidents; Gaylene Morgan as Secretary and Kathy Rossini as Membership Records was moved by Jo Reardon and seconded by Monique Reed. Majority in favour.

Heather detailed the roles of all Committee members:

Heather Ford – President, Running of Executive, Finance and General Meetings; Workshops team; Life Members/Service Awards; Finance sub-committee; Tiger Team (central); Appraisal team; Executive Retreat; Belles Point; Sit n Sew days team

Cindy Massey – Vice President; Registrar; Communications team; Group Liaison team – insurance; Sit n Sew days team; Meetings team

Ann Retallick – Vice President; Tiger Team (south); Rural roundup – contact; Grants and Scholarships; Admin meetings team – guest speakers; Royal Show sponsorship

Gaylene Morgan – Secretary; General Secretary duties; Public office; Finance sub-committee; Info line point of contact

Keith Holland – Treasurer; Finance records; Finance sub-committee [Honorary]

Kathy Rossini – Membership Records; Communications team leader; I-Patch/Website/Insta

Peg Argent – Meetings team leader; Workshops team; Tiger team (west); Shops liaison; Country Forum team

Monique Reed – Workshops team leader; Modern Mix SA Quilters team leader

Jan Goulter – Assistant Treasurer; FoQ committee; Pick up mail

Michael Barton – Library; Tiger team (north east)

Jo Reardon – Merchandise; Raffle; Charity quilt roster

Jane Polden – Communications team; Groups Liaison team – Country Forum; Sit n Sew days team; Meetings team

Christine Baker – Special Projects; Hand book updates; Succession planning of teams; Library

Kerryn Brand – Quilt Encounter

Ann Ewer – Festival of Quilts

Jill Christian – Judging

Suzanne Gummow – Dare to Differ

Bron Atkinson – Communications and Insurance teams

Chris O'Brien -Flinders Kids and Communications and meetings teams

Convenors are only required to attend Executive meetings when deemed necessary but will receive copies of agendas and minutes.

Gaylene

5.9 Secretariat (Gaylene)

5.9.1 – An email received on 31 March advising we can now have 242 people at meetings.

5.9.2 – Constitution – Lodged.

5.10 Shops Liaison (Peggy)

Shops have been confirmed for the rest of this year. An email going out in a month for next year.

5.11 Meetings Team (Peggy)

Refer Report. Emilie be asked to hold up quilts for show and tell at meetings

5.12 Workshops (Monique)

Refer Report. Two more workshops to be released next month. Pictures on website for Christmas in July to be changed.

Monique/Kathy

5.13 Events (Cindy)

5.13.1 – Market Day: 37 tables, water and scones organised. Voucher from Robin Hood Hotel to be raffled at \$2 per ticket

5.13.2 – Sit and Sew:

6 GUILD BUSINESS – GENERAL

6.1 Frames Hiring (Fixed - /Ann, Portable - Rosie)

Jan relinquished this position. David Hart interested in taking over, to be discussed at Finance Committee meeting. Christine requested to be kept in the loop and website to be updated when done. Discussion on use of portable frames.

Heather/Jan

Chris expressed appreciation to Brenton for the repair of frames.

6.2 Insurance (Cindy)

Cindy is spokesperson at meetings and Margaret Hurrell to assist Cindy with administration. Insurance expires on 31 July.

6.3 Judging Panel (Jill Christian)

6.4 Appraisal Panel (Heather Ford)

6.5 Website Management (Kathy)

See Report. Working on a members page for new website.

6.6 I-Patch (Kathy)

Heather thanked the team for putting this together.

Approved the discontinuance of hard copy of Patches

6.7 Modern Mix SA Quilters Group (Monique)

See Report. Group Facebook page up and running. Meeting of Steering Committee have worked out the next 7 months and workshops.

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather): 19 – 22 August 2021

This is now being heavily promoted with an all-Australian tutor list.

7.2 Quilt Australia (Heather) – 2022

This is a conference held annually, usually following AQC in Melbourne, where all the Australian Guilds get together. Some states are more enthusiastically involved than others. 2020 was the year SA was due to be conference host and President Chris arranged a zoom meeting which was very under attended. Following a conversation with Val Jackson, the co-ordinator, we have agreed that I will contact all Guilds and suggest an informal lunch to be held during or after AQC 2021 for those who would like to meet. The group has a FB page where things are discussed from time to time. I would suggest that the days of meeting face to face, which cost the Guilds a great deal of money, are probably over and modern technology will be embraced in the future.

7.3 Country Forum (Jane, Cindy) – 30th October 2021

Responses in and catering organised. Cindy to provide Kathy with details to put on website. The \$1k budget will be recouped. 3 baskets are to be raffled and gift bags are being made.

Cindy

7.4 Dare to Differ 2022 (Suzanne Gummow)

See Report. New logo is on website and everything up to date

7.5 Festival of Quilts (Ann)

Profits will be more than reported. New contract still to be negotiated.

Heather thanked Ann for fantastic effort.

7.6 Quilts of Love (After Dark Quilters – Jill Clausen)

A lot of stock of little quilts. Demand for Isolette covers.

7.7 Quilt Encounter (Kerryn) – 12 to 17 September, 2021, Stamford Grand Hotel

7.8 Scholarships and Grants (Ann)

See Report. Information on website is up to date

7.9 Southern Comforters (Mary Heard) – 4th Thursday of month

7.10 Clayton's Committee Report (Lessa Siegele)

7.11 Flinders Kids (Chris O'Brien)

Kay and Chris to meet up with Flinders for transition. 70 quilts have been delivered this year

8 COMMUNICATIONS

8.1 Mail In

8.2 Mail Out (President) –

8.3 Communications Team (Kathy)

8.3.1 – Website / Facebook / Instagram

9 OTHER BUSINESS

9.1 Business Card Magnets

Production to continue, Cindy to take over the ordering. Suggested that pictures of quilts from FoQ be featured.

Cindy

10 ANY OTHER BUSINESS

10.1 Patron

Have been advised Mrs Le cannot continue as patron. Heather to send a letter of thanks to Mrs Le. Heather to send a letter to new Governor to ask if she would become the new Patron.

Heather

10.2 Future Executive Meetings

Heather proposed Executive meetings be held in June and July for people to settle into their roles then look at having bi-monthly meetings.

10.3 Stationery

Need to find new printing company for all stationery needs, Manning Printers no longer available. Allbiz is the printer for receipt books which will be needed soon.

NEXT MEETING: 24th June 2021 at Robin Hood Hotel, 5.30 for dinner, 6.30 for meeting

CURRENTLY INACTIVE:

10.2 Teachers Forum (Heather Ford – contact)

FOR INFORMATION –

QGSA Dates for 2021

Executive (March, April, May, June, July, September, November)

Agenda Deadlines (Sunday prior to Executive meeting)

Retreat: 27-29 August 2021

Guild Meetings (first Thursday of month except January)

Day Meetings: (3rd Wednesday of February/May/August/November)

Sit and Sew Days: 2nd and 4th Wednesday of the month

Modern Mix SA Quilters Group: 3rd Sunday of the month

I-Patch Deadlines: 20th of each month

Australasian Quilt Convention – 19th to 22nd August 2021

Country Forum – 30th October 2021

Dare to Differ – 2022

Festival of Quilts Judging Day –

Festival of Quilts/Sewing Stitching & Handcraft Show:

International Quilters Day:

QuiltAustralia – April 2022

Quilt Encounter: 12-17 September 2021

Rural Roundup: 2022