



Minutes of Meeting of The Leadership Team
held at 7:00 pm on Thursday 27th March 2025,
at The Robin Hood Hotel, Portrush Road, Norwood SA

Chris welcomed everyone to the meeting.

1. **PRESENT:** Peg Argent, Ann Ewer, Heather Ford, Rosanne Fuller, Keith Holland, Wendy Hunt, Margaret Hurrell, Denise Johnston, Cindy Massey, Gaylene Morgan, Chris O'Brien, Kathleen Rossini, Ros Wyatt

In Attendance: nil

2. **APOLOGIES:** Michael Barton, Jan Goulter, Jackie Harris, Shez Hobbs, Sue Knuckey, Bev McBride, Jill Radcliffe, Julie Symons

3. **MINUTES OF PREVIOUS MEETING**

Minutes of meeting were approved.

Moved: Margaret Hurrell

Seconded: Rosanne Fuller

4. **MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING**

- 4.1 Silent Auction of Antique Quilts: No bids received. Chris suggested that we ask team members of all committees to make an offer for any quilt they wish.

- 4.2 Sandwich Toaster: Heather yet to purchase.

Heather

- 4.3 Victorian group affiliation proposal – report from Insurer required. Margaret to ask broker if they will be covered.

Margaret

5. **GUILD BUSINESS – LEADERSHIP TEAM**

5.1 **President (Chris)**

- 5.1.2 *Shopper docket demonstrations/workshops:* Chris advised she had received an email advising that shopper dockets are toxic, because they contain a chemical called BPA. Woolworths and Coles have switched to another product, but this has not had time to be tested. Officeworks advise that there was a problem in the past with the ink. They sell pads of 100 sheets of 55 gsm (weight of docket paper) for \$2.50. This concern has been advertised on the website and Facebook to raise awareness of the risk. Cindy asked for time at the next meeting to advertise this.

5.1.3 *Leadership Team (LT) nominations:*

One nomination has been received for the role of Vice President, to become President in 2 years. As this person is a shop owner, discussion took place whether the membership would have any issues with this and the potential for conflict of interest in the future. It was noted that the Leadership Team needs to agree to any proposals and therefore agreed to accept the nomination.

Chris and Cindy advised they will not be renominating.

5.1.4 *May Leadership meeting (after the AGM):*

2024 LT and 2025 LT members will be attending the next meeting.

The constitution requires that the following roles are required: Pres, 2 VP, Treasurer, Membership, Secretary, minimum of 5 other members. Workshops, Meetings, Shops, Minutes Secretary, Banker.

Appraisal, Judging, FoQ, QE and Dare to Differ leaders only need to attend meetings if they require approval or discussion of items.

The LT is very big and some members have a lot of responsibility in their role and also play a large role in other events. It is necessary to have all members of the LT take on a major role in other events, ie International Quilters Day, QE, FoQ, Market Day and Country Forum. These members need to share the load and prevent some members from being burnt out and also support other activities in SAQ. Kathy advised that we can also recruit non LT members to assist with these events, eg Jo Reardon is a good example.

- 5.1.5 *Meetings Set-up:* Chris advised that Ben, who works with David to set up our meetings, can no longer do it so Vicki stood in at the last meeting. Peggy proposed that we put up helper's pay to \$100, seconded Kathy.

Replacement for Ben, Rosanne's son is available after the next semester. Chris Wyett to fill in until Rosanne's son can start. Chris to advise meetings that stacking chairs is helpful but optional.

Chris

- 5.1.6 *Government Grant:* Chris received an email from Kat Cook, Minister for Ageing, to advise that we have been granted \$8,850 for Country Forum. We need to work out how to use the funds once the requirements of the grant have been advised.. We need to ensure that decisions made will be helpful, but not set a precedent in expectations. If we make it too cheap, people may pull out easily at the last minute.

Rosanne

5.2 Finance (Keith/Jan)

Treasurer's Report: February financials distributed. Currently \$5,000 in the Incentive Saver. BAS to the amount of \$1,000 to be lodged. Reasonable money in bank at present: \$6,600 in the General Account and should carry us through until money starts to come in from QE.

5.3 Secretariat (Gaylene)

Business Name Registration: Letters are received requesting payment for renewal of our business name and are not legitimate. Everyone to note that any renewals must come from a Government Department, not a private company.

Committee

5.4 Membership (Kathy)

Individuals:

491 financial (including 35 Life Members, 5 deceased).

75 yet to renew.

Groups:

86 registered groups, 79 renewed, 7 yet to renew. (5 not renewing: Vale Park Cottages. Carrieton, Peper Street, Bower Cottage and Enfield Quilters and Nifty Nine Patchers not renewing.

5.5 Meetings Team (Wendy)

- 5.5.1 Meetings Team minutes needs amending on page 6: Rosanne to purchase a computer pointer (the word pointer was missing).

Committee

- 5.5.2** Rosanne would like to introduce the team members to members at the SAQ meetings. This is designed to educate the members as to who is in each team and their roles. Rosanne will start with LT and Meetings Team. Rosanne will write a document to assist with preparing for this. **Rosanne**
- 5.5.3** We have started “Loose Threaders”. Each meeting 3 or 4 people will be rostered to meet new quilters who attend the meeting. Peg identifies the person and introduces them to a “loose threader”. This person to find out who they know, what quilting they like to do and introduce them to someone with similar interests. If possible. Take them to the Merchandise table where they will be given a welcome pack, consisting of a fat quarter, bottle of water, activities flyer and to make them feel welcome. Also to follow up in subsequent meetings to find out how they are getting involved.
- The membership to be asked to take them under their wing and introduce them to other activities, eg Sit and Sew.
- 5.5.4** *Community Quilts:*
Gawler Quilting Circle in August – raffle quilt for their October exhibition.
Woodpatch Quilters - June .
Quilt Encounter - July and September,
- 5.6** **Meetings General (Raffle – Shez / Welcome Desk– Wendy / Guest Speaker -)**
- 5.7** **Groups Liaison (Rosanne)**
- 5.7.1** *Inman Valley Quilters Visit* – Tuesday 3rd June: they are hosting Rural Round up next year and have invited Rosanne and others to attend. **Roz, Peg, Gaylene, Kathy.** Rosanne to ask them to renew their membership.
- 5.7.2** *Goolwa Patchers visit* for their 35th birthday made by SAQ. They appreciated the visit.
- 5.7.3** *Newsletter* has gone out, which included the Grievance and Disputes guidelines.
- 5.7.4** *Scribus program* is a substitute for Publisher.
- 5.7.5** *International Quilters Day at Barmera:* A number of LT members went to this event, which was very good.
- 5.7.6** Chris, Rosanne and Pip went to *Yankalilla* on Tuesday – 3 people had made Heather’s Block of the Month.
- 5.7.7** *Exhibitions:*
- Peterborough 17th-21st April (Easter):
 - Pt Elliot 26th-27th April (ANZAC weekend): some of the Judging Team going
 - Burra Quilters 30th April-18th May: Margaret to attendd – date to be set
 - Northern Yorke Peninsula Quilters, (Moonta) 14th-18th May: Ann, Chris, Kathy going,
 - Coro Quilters 17th-18th May
- 5.8** **Workshops (Ros)** – Workshops are going really well with most classes close to filling. Planning on adding one more. There may be one after Quilt Encounter – yet to be advised.
- 5.9** **Shops Liaison (Peggy)** – Peggy asked if International Quilters Day will be held next year. It is not yet decided but early indications are, that we will. If it is going ahead, Peg wishes to offer the shop, scheduled for August this year, to attend next year’s IQD. Therefore, there will be a vacancy in August. **IQD Committee**
- 5.10** **Insurance (Margaret)** – nothing to report
- 5.11** **Events**
- 5.11.1** **International Quilters Day (15th March):** Feedback was that everyone was very happy with it. Rosanne thanked the LT for everyone’s efforts. She would like to make it an annual event - the demonstrations were popular, a fun day and friends caught up. It was a 42 degree day, which means it is likely we could have had a lot more people. Therefore,

we need to use a larger venue, which may cost more, but it was agreed it was an important event to celebrate quilting.

5.11.2 **AMQF:** 25 entries, which were all very good quality.

Recommend we incorporate one demonstration on our booth at AMQF and other events. If rostered on, bring some hand sewing, to demonstrate. This year, we are offering a lucky draw for a workshop. We have provided 6 one-year memberships as door prizes. We also gave AMQF 250 brochures for student bags. Heather proposed that when we have a booth at a major event, eg AMQF, we may offer door prizes of one-year memberships.

Proposed: Heather Ford

Seconded: Rosanne Fuller

- 5.12 **SAQ Policy Review 2024** (Julie) - Julie has not as yet tabled the completed review of policy documents. Kathy offered to follow up the policies document preparation.

Kathy

5.13 **Library** (Michael)

5.13.1 Borrowing Statistics Report: - not received

5.13.2 Jackie and Christine to staff the library as Michael is away.

5.13.3 Chris suggested that part of the Library's problems are the antiquated laptops. Chris recommended that we purchase two new laptops. Kathy to consult with Michael before purchasing them.

Proposed: Ann Ewer

Seconded: Ros Wyett

- 5.14 **Merchandise** (Shez): Blue quilt bags need re-ordering. Heather has tried to contact Jo from Stitch and Bitch to place order.

- 5.15 **Assets Register** (Gaylene) – need serial numbers, as well as brand. Go Cutter and Dyes are stored at Vermont.

6 **COMMUNICATIONS** (Kathy)

6.1 **Communications Team**

6.1.1 *Sewing Room Videos:* three quilters at Kapunda identified. Cindy and Jane to recommence their visits. Chris and Kathy to book a date for the FoQ role play on how to prepare your quilt for delivery to FoQ.

Chris/Kathy

6.2 **Website / Facebook / Instagram / You Tube**

6.3 **Mail In**

6.3.1 Southern Yorke Peninsula Agricultural Society – request for sponsorship. – It was agreed that this is not an event that will be of benefit to SAQ and therefore decline the offer.

Gaylene

7 **GUILD BUSINESS – GENERAL**

7.1 **Frame Hire** (Angela)

7.2 **Judging Panel** (Jill Christian):

7.2.1 2 or 3 groups have asked for judges training.

7.2.2 Jill to provide a photo of the judging team to Kathy, for the web site.

Jill

- 7.3 **Appraisal Panel** (Heather) - Six quilts to be appraised next week. 4 of the quilts to be appraised are going into FoQ and are from a new member from Murray Bridge, as a result of winning a membership.

7.4 Website Management (Kathy)

7.5 I-Patch (Kathy) – Kathy editor this month

7.6 Patron

7.7 Royal Adelaide Show Contract (Heather). Funds paid for sponsorship.

7.8 Bernina Contract

7.9 Scholarships and Grants (Heather)

- 7.9.1 Scholarships and Grants to be assessed by the Finance Sub-Committee on 10 April.
To date, 7 Country Grants received, 1 City Grant and 1 scholarship, total applications \$4,400.

8 GUILD PROJECTS:

8.1 Dare to Differ (Sue Knuckey) 19th September – 19th October, Gallery M, Marion.

8.2 Festival of Quilts (Ann Ewer): Entries are coming in slowly.

8.3 Quilt Encounter (Bev)

8.4 Country Forum (Rosanne) – minutes attached to the agenda.

Rosanne to work with Jan Goulter regarding the application form. All country groups get an application form and covering letter.

Rosanne

8.5 Modern Mix (Jill Radcliffe)

8.6 Sit and Sew

- 8.6.1 Sew it's Wednesday (Cindy): 7 new members this year. New tables (4-6) may be required. Heather to investigate a supplier and costs.

Heather

- 8.6.2 Unplugged Stitchers (Jackie): Jackie is not continuing on Leadership, but is happy to lead this group.

- 8.6.3 Saturday Stars (Therese): Therese is doing a great job.

8.7 Quilts of Love (After Dark Quilters – Jill Clausen)

8.8 SA Quilters: Comfort Quilts (in recess)

8.9 Flinders Kids (Chris O'Brien)

8.10 Tiger Team (Heather Ford): Heather reported:

February: Two bags dressmaking fabric – given to refugee women

March:

- Four sewing machines. 1980 Husqvana, still in working order. Pfaff creative 7510, Pfaff Tiptronic 2020, Pfaff Creative 2.0 plus embroidery module. Plus, a sewing machine trolley and a box of dress making patterns. Amazing donation. Collected
- Full size draftsman's table – said sorry can't help
- A car full of dressmaking fabric – given to refugee women. Collected St Marys
- Odds and sods – delivered to me
- Three unfinished quilts, collected given to a group – northern suburbs
- 2 boxes books. Taken to a monthly meeting and given to Library
- Fabric and stuff – collected St Georges refugee women. There will be more later
- Phone call not contacted yet - 27/3/25

9 NATIONAL EVENTS

9.1 Quilt Australia (Chris): nothing happening.

9.2 International Quilters Day

10 ANY OTHER BUSINESS - Nil

MEETING CLOSED: 9:10 pm

NEXT MEETING: Thursday 24th April 2025. at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]

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President

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Date