



Minutes of Meeting of The Leadership Team
held at 6:30 pm on Thursday 27th July 2023,
at The Robin Hood Hotel, Portrush Road, Norwood SA

Heather acknowledged and thanked Chris for standing in while she is away.

1 PRESENT

Peg Argent, Michael Barton, Heather Ford (President), Jan Goulter, Keith Holland, Margaret Hurrell, Denise Johnston, Cindy Massey, Gaylene Morgan, Kathleen Rossini, Julie Symons, June Yam

In Attendance: Ann Ewer, Chris O'Brien

2 APOLOGIES: Ros Wyatt, Jackie Harris, Shez Hobbs, Sue Knuckey, Kerryn Brand

3 MINUTES OF PREVIOUS MEETING

Keith advised in 5.1.4 the word "ruling" be changed to advice.

With this amendment noted Cindy moved, seconded by Kathy, it was agreed that the Minutes of the meeting held Thursday 29 June 2023 be approved.

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

5 GUILD BUSINESS – EXECUTIVE COMMITTEE

5.1 Finance (Keith/Jan)

Keith asked what amount should be transferred to the term deposit account and advised the BAS is to be lodged and paid - \$2,603; FoQ prizes of \$3,000 plus other small outstanding invoices, a total of \$6,500 to \$7,000. Ann enquired if the transport invoice for FoQ has been received and was advised it has not. There is \$10-11,000 in the account. Keith suggested to transfer \$5,000+ to the term deposit. **All agreed**

Heather enquired whether a Finance meeting is required. Keith responded it was not necessary at the moment.

Keith enquired if everyone was happy with the financials that are sent out, is there a need for more or less information. Everyone agreed that current format is fine.

5.2 Groups Liaison (Cindy)

Cindy, Heather and Chis attended the Murray Bridge Exhibition.

Last year the McLaren Vale Quilters invited the Glenelg Quilters for a soup day. This year the Glenelg Quilters reciprocated and was a very successful enjoyable day. It was suggested and agreed that it be an annual event.

5.3 Library (Michael)

Three copies of the book Red and White Quilts have been purchased.

5.4 Mail Distribution (Jan)

5.5 Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)

5.6 Membership (Kathy)

Kathy advised there has been another two members join since the Agenda was sent out, making a total of 504. Kathy has spoken with the Campbelltown Uniting Quilters who are considering joining.

5.7 Merchandise

Heather advised 100 blue bags have been ordered and paid for but will cost \$150 to send them. Sending them on the bus will be looked into. Local residents often travel to Adelaide who may be willing to bring them.

5.8 President (Heather)

5.8.1 – *Requests for Community Quilt donations.*

A lengthy discussion took place on the discussion paper attached to the agenda. Another request was received yesterday, and it was agreed that this was not the core business of the Guild to provide quilts and donate products to charity groups, but to promote quilting. It was agreed the donation of quilts be made through Comfort Quilts, Flinders Kids and Quilts of Love. As these requests come through Facebook and Messenger it was agreed to tighten up the Facebook page and a policy for charity quilts be drawn up, and that it states the Guild supports a local charity once a year at the Christmas meeting. These requests come to Chris and Kathy and with a tightened policy they are able to say x y z with no heartstrings attached. Kathy advised that there is an advertising policy and Heather stated this is to be tightened up on Facebook and in I-Patch and is for South Australia only. Chris, Kathy, Cindy and Kate to meet and put points together for a policy.

5.8.2 – *Buddy system for groups*

Only one group have replied. A lady from Riverton contacted Chris regarding this and Chris has agreed to billet her for the meeting next week.

At the Murray Bridge exhibition Heather spoke to some people who advised they didn't know anything about it and thought it was a good idea. Heather would like to further this scheme and encourage groups to take up this offer. An email will be re-sent to all groups but personal contact is probably the best. It will be put on the agenda for Country Forum.

5.8.3 – *Leadership Retreat*

The leadership retreat is to be held on 25th – 28th August at Mannum. Deposits were due on 25th July with each individual attending responsible to pay their deposit direct to the Mannum Motel. As Heather will be away Gaylene will take over the admin for this.

5.8.4 – *Pull up banner was used at FoQ and is now with QE*

To go on the Asset Register

5.8.5 – *Canvas outdoor banner for use on the balcony at QE.*

Heather has obtained quotes for a mesh weave banner to be hung from the balcony and to face the square at QE. Permission has been obtained from The Grand. It was agreed to go with the size of 22 high x 183 wide and to keep the wording simple with three lines, the logo, SAQ website and email address. Kathy to order. **Kathy**

The quilt banner for the lectern sub-committee of Heather, Michael, Kathy and Gaylene need to get this underway. Jane Polden has provided a draft, colours, size and how it will be made need to be progressed. Kathy to get measurements of the lectern at the next meeting **Kathy**

Heather advised the scammers are at it again, please be vigilant.

5.9 Secretariat (Gaylene)

No further Handbook updates have been received. A copy of last year's updates to be forwarded to all team leaders and to be returned with any changes and/or additions, or an email advising if there are no changes.

5.10 Shops Liaison (Peggy)

After speaking with the new shop at Mt Gambier, Quilts by the Lakeside have become a member, advised they are happy to come to Adelaide as a guest shop. Peg advised them 2024 is booked, they are happy to come on short notice if there is a cancellation.

5.11 Meetings Team (Peggy)

Ann advised there needs to be more variety, more interest.

5.12 Workshops (Rosslyn)

Heather asked if anyone on the Leadership Team were interested in doing the Bronwyn Cant workshop. Michael put his hand up.

Heather advised the Beginners Baby Quilt workshop has been cancelled. The sampler workshop will go ahead and be offered to the two junior members. June would like to include her granddaughter

The Judy Coates Perez workshop will be held the weekend after QE and will be a two day workshop with details yet to be finalised. It will be slow stitching on linen.

5.13 Events (June)

5.13.1 – *Birthday Celebrations, 2024.*

Held over. The red and white President's challenge to be completed by November and it will then be open to the members at the December meeting. FoQ will have a Red and White category at next year's FoQ.

5.13.3 – *Country Forum October 2023*

People seem to be hanging back. Kathy has sent out all the information to the Groups. Heather has spoken to several people who have said they will be attending and encouraged them to send in their forms. Cindy asked for more tablet bottles.

5.13.4 – *Trunk Show*

Only 30 tickets have been sold and needs more promotion. Chris will do a power point presentation. Heather advised Kerry has put a flyer in with the requirements list sent out for QE.

5.13.5 – *Market Day 2024*

A date is yet to be confirmed, likely to be sometime in May.

5.13.6 – *Mystery Bus Trip*

June, Cindy and Wendy have made progress and will have another meeting, likely to be in June 2024.

5.14 Assets Register (Gaylene)

Still waiting on updates.

6 GUILD BUSINESS – GENERAL

6.1 Frame Hire (Angela)

6.2 Insurance (Margaret)

6.3 Judging Panel (Jill Christian)

6.4 Appraisal Panel (Heather)

The retreat was held at Mannum on 30th June – 2nd July and was a very successful training session. All new team members are now qualified.

6.5 Website Management (Kathy)

6.6 I-Patch (Kathy)

Kathy will do the August I-Patch.

6.7 Modern Mix Quilters (Monique)

Heather gave a big thank you to the steering committee and people for a great job. This group is very well run with a great group of participants and more joining.

6.8 Patron

6.9 Royal Adelaide Show Contract (Julie)

Heather has spoken to Claire Barnett from the Royal Show enquiring on the judging for the junior prize and was advised they use their own judge. Heather advised SAQ have judges and Claire has taken this on board.

Heather was advised there is no sponsor afternoon tea this year.

Julie will present the junior prize.

After Heather's return she will speak to the Show people again regarding a contract to have a booth at next year's show.

6.10 Bernina Contract

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather)

7.2 Quilt Australia (Heather)

7.3 Dare to Differ (Sue Knuckey)

Sue has advised Heather she has contacted Gallery M but is yet to receive a response.

7.4 Festival of Quilts (Ann Ewer)

Report attached to the Agenda. Ann advised they expect a loss of approximately \$2,900 which includes the \$300 for transportation and the \$300 donation to the Lions for the volunteers. There is a problem with being overcharged on the accommodation for the interstate Judge. Ann has been in contact with them who have replied it will be fixed but has not been and advised she will speak with them again face to face and is confident this will be resolved.

Keith advised paying the volunteers by way of a donation to a charity of their choice was a very good idea. Keith also advised there is paperwork still outstanding from 6 prize winners and needs this paper trail before payments can be made to them. Ann will follow this up with an email attaching another form.

Ann advised next year's Craft Alive show will be held on 5-7 July 2024 at the Wayville Showgrounds. A concern was raised that this was the same date at the Sydney show. Ann explained this was an Expertise event and would have different stall holders and as these were the only dates available at the Wayville showgrounds there was no choice. Craft Alive were very happy with the event and made a profit for the first time in 3 years.

It was suggested that the SAQ booth was tucked away a bit. Heather responded that the position

was fine and has to work on drawing people in by handing out fliers and talking on the quilts. It was a good idea to have the two quilts on the front table that had been appraised. Next year there will be a banner on the back wall as well. Heather requested if the FoQ quilter in residence and the person demonstrating can spook SAQ and have some fliers of SAQ on their stand.

Communication from Quilters Companion has been received requesting pictures of the winning quilts to be featured in a future edition.

Cindy asked if a sign could be put up for the Modern Mix category next year which was agreed to. Last year at Cindy's demonstration table there were small give-aways samples which people offered to purchase. This year there were also giveaways and it was decided, after getting permission, people could make a gold coin donation which would be donated to Men's Mental Health, a total of \$60 was donated.

Jan enquired if a representative from Catherine House has been organised for the next meeting to draw the raffle quilt. Ann advised this would be discussed at Saturday's meeting.

Heather mentioned CA involvement with SAQ was exceptional and we all need to acknowledge this when the opportunity arises. Kathy to put a thank you in I-Patch. Chris suggested getting some comments from members to put in I-Patch.

7.5 Quilts of Love (After Dark Quilters – Jill Clausen)

7.6 Quilt Encounter (Kerryn)

More applications have been received since applications closed. Some tutors are prepared to take extra numbers at a cost of \$50 pp.

Keith advised in the last week and half more books have been sent out and deposits paid.

7.7 Scholarships and Country Grants (Julie)

7.8 SA Quilters: Comfort Quilts

7.9 Flinders Kids (Chris O'Brien)

Chris acknowledged one person in particular for their great help with these quilts.

8 COMMUNICATIONS (Kathy)

8.1 Communications Team

8.2 Mail In

8.3 Website / Facebook / Instagram / You Tube

9 ANY OTHER BUSINESS

No other business.

MEETING CLOSED 8.05 PM

NEXT MEETING: Thursday 31st August 2023 at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]