



Minutes of Meeting of The Leadership Team
held at 6:20 pm on Thursday 27th February 2025,
at The Robin Hood Hotel, Portrush Road, Norwood SA

Chris welcomed everyone to the meeting.

1. PRESENT

Peg Argent, Michael Barton, Ann Ewer, Heather Ford, Rosanne Fuller, Jan Goulter, Shez Hobbs, Wendy Hunt, Keith Holland, Margaret Hurrell, Denise Johnston, Chris O'Brien, Kathleen Rossini, Julie Symons, Ros Wyatt

In Attendance: Bev McBride

2. APOLOGIES: Peg Argent, Jackie Harris, Sue Knuckey, Cindy Massey, Gaylene Morgan, Jill Radcliffe

3. MINUTES OF PREVIOUS MEETING

Minutes of meeting were approved.

Moved: Shez Hobbs

Seconded: Kathleen Rossini

4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

4.1 Silent Auction of Antique Quilts: Article to go in I-Patch. Heather and Chris to establish a reserve price. Anyone interested is to submit an offer to Chris or Heather. **Chris/Heather**

4.2 Sandwich Toaster – Vermont: Heather to purchase. **Heather**

5. GUILD BUSINESS – LEADERSHIP TEAM

5.1 President (Chris)

5.1.1 Victorian group affiliation proposal: The Qld request for insurance was not approved, however we have since had a request from Sunraysia in Mildura. They are currently affiliated with Vic Quilters. Margaret to prepare a letter to the broker asking if the insurance company of our policy would cover an affiliated group based interstate, ie just over the border, that has close ties to SA activities. **Margaret**

5.2 Finance (Keith/Jan)

5.2.1 Treasurer's Report: Report has been distributed. Upcoming payments required are \$10,000 for the second deposit for QE and \$2,500 for visa card accounts. Keith advised there is approximately \$25,500 in the cheque account. Additional \$10,000 to be put in the Interest Saver Account. **Keith**

5.2.2 Sponsorship – as from the end of this year, any sponsorship request that involves more than one team is to be made in a joint submission prepared by the Finance Team (ie Bernina and Olfa). Bernina requests to be made after QE, Olfa to be approached in January each year.

5.2.3 Royal Adelaide Show sponsorship – to be reviewed every January by the Leadership Team, because the invoice arrives in February. Sponsorship has been paid for this year, which is \$150 Art Pictorial; \$100 Best Junior and 6 membership vouchers.

- 5.2.4 Renewal of Business Name – due 29 June 2025. Currently registered as Heather’s address. It is proposed that all street addresses required for SAQ be that of the Public Officer. Change of address to be updated by Ann. **Ann**
- 5.2.5 Consumer and Business Services – update address details, same as above. **Ann**
- 5.2.6 Renew Burnside Contract: Keith had advice from Burnside Council that we need to advise the dates we require the hall, so that they can prepare next year’s documentation. They will invoice us but do not know prices at this stage, as it has to go through Council. **Gaylene**

5.3 Secretariat (Gaylene)

- 5.3.1 Annual Reports: All Team Leaders to send their report to the Secretary by Friday 14th March. **Team Leaders**
 A huge thank you to those who have already submitted their reports.
 Bev to contact Gaylene to obtain a copy of last year’s annual report. **Bev**

5.4 Membership (Kathy)

Individuals:

Total 558 including 35 Life Members (5 of whom are deceased).
 463 have paid membership for 2025.
 95 are yet to pay.

A reminder was sent to unpaid members on 21 February 2025 many of whom are included as paid since the reminder.

18 members have advised that they are not intending to renew in 2025 (not included in above figures).

Groups:

88 registered groups consisting of 34 City and 54 Country.

75 groups have paid membership and public liability insurance for 2025.

13 groups are yet to pay.

4 groups: Enfield Quilters, Nifty Nine Quilters, Pepper Street Quilters and Carrieton Craft Quilters will not be renew.

A reminder was sent to unpaid groups on 22 February 2025.

5.5 Meetings Team (Wendy)

- 5.5.1 Chris commended the Meetings Team. They are a cohesive group, who will run with any suggestion. Last SAQ meeting received a lot of good feedback – congratulations to the team.
 Jan and her sister will manage the tea at the next meeting as Carolyn is without a car.

5.6 Meetings General (**Raffle** – Shez / **Welcome Desk**– Wendy / **Guest Speaker** -)

All okay. Diane is doing a great job – a commendation was given by Chris.

5.7 Groups Liaison (Rosanne)

5.7.1 **Groups Newsletter:**

Inman Valley is hosting Rural Roundup – due to unavailability of the venue, they have asked if it may be held on 24th October 2026.

As a result of the Groups newsletter, two invitations have been received for visits to Goolwa Quilters and Northern Yorke Peninsula Quilters. Chris, Heather and Rosanne are going to Goolwa Friday 28th February. The latter has an exhibition from Wednesday 15-18 May. Heather going Thursday 15th with Kathy, Shez. Denise 15th with Margaret. Ann going Friday

16th with Wendy and Chris. Anyone interested in going those days to contact these people.

Port Elliott exhibition on 26, 27th April. Chris, Heather, Rosanne will go.

Burra has an exhibition in the Gallery, 30th April – 18th May.

The next Groups' newsletter is ready to go. It includes a flyer from Burra, information about other exhibitions and Insurance.

Chris advised that she and Rosanne visited a country group recently, because the group had run out of options to deal with two women who were at loggerheads. It was unresolved, as the perpetrator refused to accept that she had done or said anything wrong. Rosanne has prepared a procedural document specifically for Groups, which is on the website, as to how to deal with a conflict within a group.

Keith asked why claims have not been put in for travel expenses to visit groups. At this stage, the trips are considered fun for the attendees and they do not wish to claim. However, members were reminded that this is a personal preference and anyone attending on official business for SAQ is encouraged to claim for travel expenses.

5.8 Workshops (Ros)

5.8.1 The first workshop was brilliant and Faye has committed to run the first workshop in 2026. The workshop was filmed and has been well received. It was agreed to film a few other workshops. Heather agreed to her workshop being filmed by Kathy. Heather Hopkins workshop in November is already heavily booked.

5.8.2 Tina Robson advised that she had a couple of enquiries re the possibility of workshops being held in the north. Henderson Hall at the Pooraka Farm Community Centre is only available on a Sunday 9am – 10pm, and costs \$300 plus \$250 bond. This compares with \$110 at Vermont. Chris will respond to Tina that the costs and the moving of all the equipment, makes it unsuitable.

Chris

5.9 Shops Liaison (Peggy)

Everything is booked, except later in the year, which Peggy prefers to leave till later. All shops, which have not been booked this year, have been contacted and promised a date next year. The last shop (Heart and Soul Patchwork, from Minlaton) was disappointed with sales. It was noted they did not have a lot of stock or fat quarters. Shez will buy some things on line from Heart and Soul for future raffles.

5.10 Insurance (Margaret) – nothing to report

5.11 Events

5.11.1 *International Quilters Day (15th March):*

Meeting was held yesterday and everything is under control. Committee members to bring a jar of red jam to the next SAQ meeting.

Committee

5.11.2 *AMQF:*

Classes are heavily booked, but not many entries to date. Ann to ask about SAQ booth.

Ann

5.12 SAQ Policy Review 2024 (Julie)

Julie advised that some of the 'policies' are only guidelines, however she has prepared some documents she felt appropriate. It was agreed that Julie, Rosanne, Kathy, Heather, meet to review what policy documents or guidelines are required.

Julie, Rosanne, Kathy, Heather

Bev to look at the QE aspect.

Bev

5.13 Library (Michael)

The system has now been updated, but is still not working for borrowing and returning. Michael advised that it is probably the same 30 -40 people who borrow. There are newer members who borrow, but we do not know if they will continue. Michael to prepare some statistics. **Michael**

Discussion took place about the ability for country groups to borrow books. Country members may borrow and have an extra month to return, but we do not post books.

5.14 Merchandise (Shez) – nothing to report

5.15 Assets Register (Gaylene)

6 COMMUNICATIONS (Kathy)

6.1 Communications Team

6.2 Website / Facebook / Instagram / You Tube

6.3 Mail In

7 GUILD BUSINESS – GENERAL

7.1 Frame Hire (Angela)

7.2 Judging Panel (Jill Christian) – some forms have been updated and are on the web site.

7.3 Appraisal Panel (Heather) The team is going on retreat at the end of May. Few quilts booked in for April.

7.4 Website Management (Kathy)

Adam now has a full time job, but he is prepared to continue to do our work.

7.5 I-Patch (Kathy)

Advise Kathy if you have a photo that may be suitable for the front page. Next month will be the FoQ raffle quilt. An upcoming workshop photo was considered suitable. **Committee**

7.6 Patron

7.7 Royal Adelaide Show Contract (Heather)

7.8 Bernina Contract

7.9 Scholarships and Grants (Heather)

7.9.1 Scholarships and Grants to be managed by the Finance Sub-Committee, which is meeting on 10 April.

7.9.2 Application for \$500 for batting, from country group Sew Together (formerly Crystal Brook Patchwork and Quilt) to be considered under the Scholarships and Grants program. It was noted that groups may apply for batting outside this program, but the limit is \$200.

8 GUILD PROJECTS:

8.1 Dare to Differ (Sue Knuckey) 19th September – 19th October, Gallery M, Marion.

Sue Knuckey will be contacting Adam to update the Dare to Differ documents.

8.2 Festival of Quilts (Ann Ewer)

Future raffle tickets to state “Supporting” the charity.

Ann

A video to be done on how to prepare quilts for FoQ by the end of May.

Kathy/Chris

8.3 Quilt Encounter (Bev)

Tutors are locked in and the Committee is now sorting the program. Bev read an excellent document of details about QE, ie how to register, how classes are allocated and what to expect at QE, which will be put on the web site.

8.4 Country Forum (Rosanne)

No meeting in February.

8.5 Modern Mix (Jill Radcliffe) –

8.5.1 Our first meeting of the year started off with a “bang” with a large group of 26 sewists, 5 of whom are new members or visitors to the group. We had a wonderful showing of the “Summer Challenge” which was a quilt of 12” x 18” which comprised of our initials being disguised or shown without being able to be easily read or discerned. This was highly executed and we are hoping to be able to display this at the coming FOQ in July. There was a lot of show and tell and discussion of all things Modern quilting.

Members worked on their own work during the day.

We had a sign-up sheet for the upcoming Brenda Gael Smith workshop, “Geometrics”, next month with most spots being taken by the end of the day. There are only 25 spots available with a wait list now in evidence.

8.5.2 In the Modern Mix report the workshop was limited to 25, due to not enough tables. The team to be informed that this is not inclusive and there needs to be a Plan B. Heather advised that other tables may be brought in to supplement. Modern Mix is getting the reputation of becoming elitist. Future workshops to avoid a similar scenario and come up with a plan B.

8.6 Sit and Sew

8.6.1 Sew it’s Wednesday (Cindy): The first day back was packed, despite the hot weather.

8.6.2 Unplugged Stitchers (Jackie)

8.6.3 Saturday Stars (Therese)

8.7 Quilts of Love (After Dark Quilters – Jill Clausen)

8.8 SA Quilters: Comfort Quilts

Chris advised the meeting as to what brought on the requirement to shut down Comfort Quilts. The group has become an independent group, but not affiliated with SAQ at this stage. The Facebook page will be shut down on Saturday 1 March. A roll of batting supplied to them has yet to be returned to SAQ. Chris to follow up.

Chris

8.9 Flinders Kids (Chris O’Brien)

Chris advised that she now has a new contact at Flinders Kid and delivered 110 quilts last week.

8.10 Tiger Team (Heather Ford)

Heather felt it necessary to present a report on the Tiger team, due to the amount of items and funds being raised from items received. Credit card payments, from sales at the last workshop, are being handled by Faye.

9 NATIONAL EVENTS

9.1 **Quilt Australia** (Chris) –A meeting is booked for March 13th, but not confirmed.

9.2 **International Quilters Day** – 15th March (maybe city based), 22nd March (Riverland)

- 9.3 **\$40 donation to Teams** – Heather proposes that it is only the Leadership Team that continue to receive this benefit.

Moved: Heather Ford

Seconded: Kathleen Rossini

10 ANY OTHER BUSINESS - Nil

MEETING CLOSED 8:45 pm

NEXT MEETING: Thursday 27th March 2025. at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]

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President

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Date

International Quilters Day 2025

SA Quilters will hold an event to mark International Quilters Day.

Aim: to promote quilting and friendship through a shared interest.

Location, date and time:

Vermont Uniting Church Hall, 576 Cross Road, South Plympton

Saturday, 15th March 2025. 10am to 3pm. **(Note change of closing time to 3pm)**



Minutes

Team meeting 26 February 2025

Present: Chris O'Brien, Heather Ford, Rosanne Fuller, Jo Reardon, Peg Argent, Kathy Rossini

Apology: Bronwyn savage

- Agreed that the event will be a mini version of the Biggest Morning Tea which will be open to anyone
- Agreed that we will use cups and plates from Vermont kitchen
- Agreed \$5 entry fee charged at door will cover Devonshire tea
- Agreed to swap the raffle quilt with the Country Forum quilt
- Entry at glass doors with welcome, [Posters directing entry point Margaret to do](#) take entry fee in exchange for chit, sell main raffle quilt tickets. Main raffle quilt will be \$2 per ticket.
- Shoebox raffle will be \$1 per ticket or \$5 for 6 tickets and will be sold at the Shoebox raffle location (not at entrance)
- Proceeds from raffles and entry to go to Puddle Jumpers. Sale of library books to remain with library. Michael is happy for half the funds raised from the sale of books to go to Puddle Jumpers

Main Room: tables and chairs for visitors, shop, shoebox raffles. [Jo – pens/raffle books](#)

Glandore Room: Lessa with Bedford Kits, Bronwyn with rulers, demonstrations, Library

SAQ information table in main room: workshops, membership ([Kathy to print forms](#)), Quilt Encounter, Dare to Differ, Festival of Quilts, Appraisal, Judging, Flinders Kids, Comfort Quilts, Modern Mix, brochure. Do we need to ask each team for an information sheet or put together a sheet? [Heather to put together one-page info sheet](#). QE will sell brochure envelopes. [Rosanne working on posters](#).

Person	Task
All	<p>Kitchen – 10 people throughout the day</p> <p>Entry table (1 x trestle foyer)– 4 people rotating. Kathy, Jan, Denise, ? Jane Polden</p> <p>Shoebox raffles (1 x large table opposite kitchen) – Jo, Rosanne, Isla</p> <p>Quilters Quarters (2 x large table NE corner main hall) – Lyn, Heather</p> <p>Demonstrations (see below)– Jill, Cindy, Carol, Lisa, Chris, Wendy,</p> <p>Bedford Kits (small table Glandore room) – Lessa, Faye?</p> <p>Library (2 x trestles Glandore room)– Michael will organise Jackie and Christine to help</p> <p>SAQ information table (large table SW corner main hall)</p>
Chris	<p>Using the yellow Country Forum quilt for raffle quilt – Heather has this</p> <p>Contact Lessa (done)re selling Bedford kits and ask if Faye will help on table</p> <p>Bring quilts for tables covers</p> <p>Arrange frames to hang quilts in main room</p> <p>Ruler demonstration at Bronwyn’s table on the day</p> <p>Chris bring portable quilt stand and trestles</p>
Heather	<p>Book Vermont Hall - done</p> <p>Black Tablecloths/tea towels</p> <p>Shoebox raffle prizes – fat quarter/fat eight bundles, patterns, books, rulers etc done – prizes all wrapped and ready</p> <p>Work on Quilters Quarters shop table on the day if required</p> <p>Entry chits</p> <p>Contact Cindy for scrap demonstration confirmed 7/1/25</p> <p>Jars for flowers for tables – Gwen to bring roses at 7.30am members bring greenery</p> <p>Bring appraisal red and white quilts & use Chris’s portable stand</p> <p>Car quilt plus second quilt top</p> <p>SAQ Aprons from Wendy</p>
Rosanne	<p>Contact McLaren Vale Quilters re display of quilts on frames</p> <p>Shoebox raffle prizes preparation</p> <p>Contact Lisa re Sashiko demonstration – 7/1/25 done and she has agreed</p>
Jo	<p>Make ten pouches pencil size for shoebox raffle tickets</p> <p>Contact Carol re Sashiko demonstration – 6/1/25 done and she has agreed</p>
Peg	<p>Purchase 300 (25 dozen) scones, jam, cream, tea, coffee, milk, serviettes</p> <p>Will ask for donations of Jam – ask at leadership meeting for strawberry or raspberry</p> <p>Arrange team members to help in the kitchen</p> <p>Confirm with Quilters Quarters to be the resident shop on the day</p> <p>Has the white tablecloths</p> <p>Jo to bring hand mixer</p> <p>Peg bring portable stand and 3 trestles</p>

Person	Task
Bronwyn	Table with quilting rulers for sale and maybe extension table top for machines
Kathy	<p>Create IDQ logo – done.</p> <p>Create web page for IDQ</p> <p>Create IDQ flyer, send to team for approval. Upload to web site, Facebook, laminate copies for February meeting.</p> <p>Buy raffle books. Create raffle tickets for main quilt.</p> <p>Contact Wendy and Jill re demonstrations - done and they have agreed</p> <p>Advertise in February I-Patch, send flyer to members as email attachment in early March.</p> <p>Provide membership application forms for SAQ information table</p> <p>Send Biggest Morning tea room layout to Peg – done</p>
Jan	<p>Provide three EFTPOS machines and a four cash float – entry, raffle, shoe box & library</p> <p>Manage funds – report financial results</p>
Shop	Provide two tables along the wall for Quilters Quarters large wooden tables
Demonstrations	<ul style="list-style-type: none"> • Sashiko - Carol and Lisa – confirmed – small table Glandore room • Hand Appliqué – Wendy – confirmed -small table Glandore room • Embellished Felt Wool Appliqué – Jill – confirmed – small table Glandore room • Shopper Docket Scrap quilting – Cindy – sew easy table + small table Glandore room confirmed 7/1/25 • Quilting with rulers – Chris – confirmed – sew easy table + trestle for display • Bronwyn Savage – table inserts

Bronwyn S has offered puzzles as prizes if required – [thank you but not necessary](#)

Car quilt at front of building – Kathy [yes plus Heather's](#)

Tear drop banners- [Heather has these.](#) tri-fold notice board – [won't be needed](#)

[Pull up banner and other banners from Burnside](#)

[Peg to bring trestles and portable quilt stand](#)

