



MINUTES of Meeting of The Leadership Team
to be held at 6:30pm on Thursday 27th April 2023,
at The Robin Hood Hotel, Portrush Road, Norwood SA

1 PRESENT

Peg Argent, Michael Barton, Heather Ford (President), Jan Goulter, Jackie Harris, Keith Holland, Denise Johnston, Cindy Massey, Gaylene Morgan, Ros Wyatt,

In Attendance: Ann Ewer, Chris O'Brien

2 APOLOGIES: Julie Symons, Shez Hobbs, Kathleen Rossini, Margaret Hurrell, June Yam-Stead, Kerry Brand

3 MINUTES OF PREVIOUS MEETING

Cindy moved, seconded by Peg it was agreed that the Minutes of the meeting held Thursday 30 March 2023 be approved

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

5 GUILD BUSINESS – EXECUTIVE COMMITTEE

5.1 Finance (Keith/Jan)

5.1.1 –March Financials and 2022 Audited Annual Financials emailed 21 April 2023.

5.1.2 –With \$2,900 in the Bank it was discussed how much should be transferred to the Incentive account by the end of April to obtain the bonus interest. It was agreed the Auditor's invoice of \$1,450 be paid. There was discussion on what other expenses will need paying in May and how much should be transferred. Funds will start coming in with the launch of QE in May and other expenses will be paid in June. It was agreed to transfer \$2,500 to the Incentive account.

5.1.3 – An Email was received from Margaret Sampson requesting a new laptop which was approved. It was agreed to purchase the same brand and model as the last one purchased. Margaret to speak with Kathy for details and to advise Margaret she does not need to purchase any software.

Thanks to Gaylene for all her work in getting the annual reports and finance stuff prepared and Kathy for getting it all sent to members and affiliates, all this with I-Patch to be sent as well.

5.2 Groups Liaison (Cindy)

5.3 Library (Michael)

Jacki advised she has purchased a book for the library – History of New York Beauty Quilts.

5.4 Mail Distribution (Jan)

5.5 Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)

5.6 Membership (Kathy)

Kathy emailed the figures for membership.

Individuals

A reminder was sent to unfinancial members on 25 April 2023.

502 members made up of:

454 financial (including 34 Life Members)

48 unfinancial

12 members have advised that they are not renewing their membership.

Groups

A reminder was sent to unfinancial groups on 21 April 2023.

88 groups made up of:

85 financial

3 unfinancial

2 groups have advised that they are not renewing their membership.

5.7 Merchandise

5.8 President (Heather)

5.8.1 – The batting policy for groups, Flinders Kids and Comfort Quilts was reviewed. At a Finance meeting in 2019 the \$2,000 allocated to Southern Comforters, Claytons and Quilts of Love was rescinded. After discussing this policy it was agreed it should be re-instated for Comfort Quilts and Flinders Kids. Country and City Groups to remain the same – \$200 each for three city and 3 country groups. Heather to advise Comfort Quilts. **Heather**

5.8.2 – The continuation of the day meetings was discussed at the finance meeting where it was decided that the May day meeting would be the last. A suggestion has been made that a special day meeting could be held once a year, possibly at Vermont. Peg advised no shops have been booked after May.

5.8.3 – It was suggested that the Leadership Forum cancelled in 2019/20 could be reinstated.

5.8.4 – It was agreed there should be a review of the SAQ Awards system including Life Membership. Heather, Ann, Cindy and Faye Packham to form a team to review.

5.8.5 – A Quilt Australia zoom meeting is to be held on 11 May. Asked for any further agenda items to be included. The Barbara Meredith Trust will be discussed. Maria Schell and Charlotte Scott are international tutors they are proposing to bring to Australia in 2024 to be shared between the states. SA will express interest

5.9 Secretariat (Gaylene)

An email was received from Burnside following up on the incident in the kitchen and details of contacts for security should this happen again. It was agreed that as nothing further has happened that it be left at this stage but to notify them asap should any further incidents occur.

5.10 Shops Liaison (Peggy)

I have had to swap 2 shops due to Melann's not able to attend in July the night before the FoQ so LoveLee will do July and Melann's will do October. I have notified Kathy for Web site and Facebook.

Ann suggested that Melann's be included in the shops list in 2024 as they are the representative for Bernina.

5.11 Meetings Team (Peggy)

I can borrow 3 or 4 trestles tables from my son who will deliver to the church on Friday afternoon, so there may not be a need for all to bring card tables. It was agreed to still bring card tables as a standby.

We have advertised on the raffle tickets that the main raffle will be drawn at the May 4th meeting.

Heather advised a representative from the Cancer Council will be invited to attend the June meeting to receive the funds

I am comfortable that everything is well organized and ready so if anyone is away for any reason it should run smoothly.

I have collected the cheque from IGA Morphetville for \$1,000.00, \$50 to go towards the BMT shoe Box Raffle and \$950 to the Batting Fund.

Meetings Teams have a meeting on 11th May at 11 am at Beckman St Deli. I believe the meetings are running along nicely.

5.12 Workshops (Rosslyn)

The Suzanne Gummow workshop has 8 attendees, 4 being from the country. It was agreed to open it to the Leadership Team at half price.

Ros has been advised to have a stand at the Baby Expo would cost \$1,600 and they were not in favour of having leaflets. Was advised of a group called Peanuts where young mums go and will look into this.

Some attendees of workshops have suggested the requirements list should be sent out earlier, particularly if there is prep work to be done. At present it is sent out two weeks before the workshop. It was agreed to send it out when full payment has been made.

5.13 Events (June)

5.13.1 – Birthday Celebrations, 2024.

5.13.2 – Biggest Morning Tea – 29 April 2023. Firstly a big thank you to Peg for all the work she has put into the BMT and particularly the shoe box raffles. Well done Peg. At the finance meeting it was decided that all costs for BMT would come out of the funds raised since they will be substantial and that SAQ would not bear costs. It was reported Kathy was vehemently against this and was discussed further. It was proposed by Ann and seconded by Peg that the Guild make a donation of \$300 to the BMT for the Cancer Council

All Agreed

It was agreed to start setting up Friday afternoon.

Further discussions took place on the Guild reimbursing members for out of pocket expenses for this and at any other time and agreed expenses should be claimed using the claim form and given to the Treasurer or Banker.

5.13.3 – Cindy confirmed an email address for events events.sqquilters@gmail.com has been set up and to liaise with June regarding this. This email address to be used for the Trunk Show

Cindy

5.13.4 - Country Forum October 28, 2023

The team of June, Gaylene, Peg, Cindy, Ros and Heather need to set a date for a meeting to get serious about planning

5.13.5 – Market Day 2024 – No date as yet

5.13.6 – Trunk Show

The trunk show team of June, Heather and Peg need to set a date for a meeting for planning. The guest will be announced at the May meeting – June to prepare.

June

The cost of a ticket will be the same as last year - \$40. Kathy, can you do a poster please. **Kathy**

Heather has been in contact with The Grand and they will do tea/coffee and a chocolate for \$7.50, the contract will be here shortly.

5.13.7 – SAQ have been allocated a stand at Festival of Quilts as we had for the Machine Quilting

Festival. We need to prepare for this, Trunk Show tickets can be promoted.

5.13.8 – Heather showed an SA Quilters apron made for members to wear at functions. Coralie Norton has machine embroidered the logo.

5.14 Assets Register (Gaylene)

6 GUILD BUSINESS – GENERAL

6.1 Frame Hire (Angela)

6.2 Insurance (Margaret)

6.3 Judging Panel (Jill Christian)

6.4 Appraisal Panel (Heather)

Heather reported the Appraisal Panel travelled to Morgan to appraise the Morgan Murals for the Mid Murray Council to enable them to apply for a Government grant to house the murals.

6.5 Website Management (Kathy)

Kathy emailed a report:

The site is fully populated and the plan is to cut over to new site on 1 May and “launch” at the Annual General Meeting. I will be liaising with Adam Dobson to handle the cutover and to provide answers in relation to hosting plan, domain management, domain name registration, SSL certificate and costs associated with the site. I will report when I have the information.

It was agreed to pay Adam’s invoice.

A suggestion was put forward for a thank you gift for Daniel. After discussing a few ideas, it was agreed that as Candy is going to England shortly that she spends up to A\$100 for wine and to personally deliver it to Daniel.

6.6 I-Patch (Kathy)

Chris reported the last I-Patch was done by Ally Baum which was her first attempt. Thank you Ally and congratulations on a job well done. Another person has come forward to help.

6.7 Modern Mix Quilters (Monique)

6.8 Patron

6.9 Kym Jones Events Contract

6.10 Royal Adelaide Show Contract (Julie)

6.11 Bernina Contract

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather)

7.2 Quilt Australia (Heather)

7.3 Dare to Differ

Heather announced that Sue Knuckey will take over as Team Leader for D2D. She has met with Suzanne and has been given a lot of information. The next D2D will not be until 2025 to get it back to being held in the odd year.

Cindy to set up an email address daretodiffer.saquilters@gmail.com for Sue. Sue is working through the information and will call for team members in due course. She has contacted Gallery M and they have no bookings as yet for 2025.

Cindy

7.4 Festival of Quilts (Ann Ewer)

The quilt entries are low and the tea pot challenge entries is also disappointing.

7.5 Quilts of Love (After Dark Quilters – Jill Clausen)

7.6 Quilt Encounter (Kerryn)

7.7 Scholarships and Country Grants (Julie)

Burra – \$500

McLaren Vale – \$500

Pt Elliott Patchworkers – \$500

Renmark Evening Star Quilters – \$500

Sew Whats – \$500

All were approved at the finance meeting.

\$85-00 for Carolyn Thurtell – Approved.

\$200 each for batting approved for Fleurieu Quilters and Chicago Quilters from the Batting Fund.

Heather to advise the applicants and ask them to contact the Treasurer with bank account details for the group.

Heather

7.8 SA Quilters: Comfort Quilts

7.9 Flinders Kids (Chris O'Brien)

Chris read her response and now time to move on.

8 COMMUNICATIONS (Kathy)

8.1 Communications Team

8.2 Mail In

An invitation has been received to attend the Aldinga Quilters BMT on Tuesday, 9 May.

8.3 Website / Facebook / Instagram / You Tube

9 ANY OTHER BUSINESS

9.1 At the finance meeting there was a discussion on the purchase for 2 Eftpos squares. Cindy put together a proposal setting out the pros and cons of the Square and a terminal. After discussing the difference between the two machines it was agreed to purchase one terminal as a trial. Cindy and Jan to purchase 1 Eftpos terminal at a cost of \$329.

All agreed

9.2 Retreat at Mannum

Heather has again spoken to Michael at the Mannum Hotel. In a lengthy discussion Heather advised Appraisal, Leadership and FoQ will cancel. He then agreed to continue as before.

9.3 A huge thank you to Coralie Norton for embroidering the SAQ aprons.

9.4 Heather reminded the team to bring their President's Challenge to the AGM.

9.5 Keith emailed and phoned Candy regarding the Infoline email address. He was advised this is no longer used.

9.6 Heather has been contacted with regard to a Horn sewing cabinet which is available to give away. Let Heather know if you are interested

Meeting Closed 8.45 pm

NEXT MEETING: Thursday 25th May 2023 at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]