



**Minutes of Meeting of The Leadership Team**  
held at 6:20 pm on Thursday 26<sup>th</sup> October 2023,  
at The Robin Hood Hotel, Portrush Road, Norwood SA

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**1 PRESENT**

Peg Argent, Michael Barton, Heather Ford, Jan Goulter, Jackie Harris, Shez Hobbs, Keith Holland, Margaret Hurrell, Denise Johnston, Cindy Massey, Gaylene Morgan, Kathleen Rossini, June Yam

*In Attendance:*

**2 APOLOGIES:** Julie Symons, Ros Wyatt, Ann Ewer, Chris O'Brien, Sue Knuckey, Kerry Brand

**3 MINUTES OF PREVIOUS MEETING**

Margaret moved, seconded by Denise, it was agreed that the Minutes of the meeting held on Thursday 28<sup>th</sup> September 2023 approved.

**4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING**

**5 GUILD BUSINESS – EXECUTIVE COMMITTEE**

**5.1 Finance** (Keith/Jan)

**5.1.1** – Confirmed the September financial were emailed to everyone on 3<sup>rd</sup> October. There were no questions or queries regarding these.

It was discussed as to an amount to be transferred to the Incentive account by 31<sup>st</sup> October to obtain October interest and what expenses need to be paid. Country Forum advised approximately \$1.5k, Keith advised the QE and FoQ charity quilt proceeds of approximately \$3.5k, Heather advised there was an error in the Stamford Grand's invoice for the Trunk show and an amount of \$500 is owing. Keith suggested \$1k be transferred to the account. **All agreed**

A request was made not to advertise membership fees due in December and would prefer they be paid in January. The insurance will be due for payment at the end of December.

**5.1.2** – All in agreement that the future annual renewals for Office 365 will be automatically deducted using Keith's credit card as from next year.

**5.1.4** – A finance meeting has been set for Thursday 16 November at 4.30 pm at Keith's office.

**5.2 Groups Liaison** (Cindy)

It was reported a team of Chris O'Brien, Cindy and Julie attended the Geltwood Festival at Millicent and attended the Bordertown exhibition.

**5.3 Library** (Michael)

There will be a giant book sale at Country Forum on Saturday 28<sup>th</sup> October. In the past the Library had three representatives on the desk and it was agreed to resume this.

**5.4 Mail Distribution** (Jan)

## **5.5 Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)**

**5.5.1** – Cindy advised she is working on guest speakers and have had some suggestions.

## **5.6 Membership (Kathy)**

Individuals – 518

Groups – 88

It was confirmed new members can join from July to December for \$30 for the half year of membership. We also accept new members in November and December who pay full membership of \$60 for 14 months membership.

## **5.7 Merchandise (Shez)**

## **5.8 President (Heather)**

### **5.8.1 – *Requests from Charities for Assistance publicising their cause***

Heather expanded on requests being received from charities for assistance publicising their cause. A policy has been drafted and will be tabled at the next meeting. It was suggested, and a discussion ensued, that one charity be selected in December and used by all sub-committees. This to be in consultation with the Leadership team, FoQ and QE. FoQ are supportive of this suggestion and QE have advised it will be discussed at their debrief meeting in November. This was supported by the Leadership team and a list of charities to be drawn up. Charities have traditionally been those benefiting Women and Children

### **5.8.3 – *Annual Reports***

A reminder the annual reports are required by the end of January 2024.

### **5.8.4 – *A back door way for Quilters Companion to advertise in I-Patch.***

Heather read an email received from Quilters Companion with an offer of Quilters Companion Diaries and a request to advertise to our data base, including FB and Instagram that the 2024 diaries are now available. A lengthy discussion took place about whether this would open the flood gates to multi nationals using our social media and newsletter to advertise. A comment was put forward that SA Quilters is at a crossroad and a decision needs to be made as to whether to continue to just support the local shops or allow bigger conglomerates to advertise as well. It was suggested a policy would need to be drafted for the bigger shops. It was agreed further discussion is required and legal advice sought.

### **5.8.5 – *Leadership and Team Leaders Retreat 2024 Dates***

It was confirmed the dates for the 2024 Retreat are 3 nights, Friday August 30, Saturday August 31 and Sunday September 1

Heather asked anyone on the committee who will not be continuing after the next AGM to let her know. Peg advised she is stepping down as team leader but is happy to continue as the shop liaison officer.

Heather also advised at the next meeting she will be asking for someone with website experience to join the team.

### **5.8.6 – *Volunteers to learn to use the phone and stand for demos***

Heather advised Pam Holland has volunteered to teach several people to use the phone and stand. Heather called for 5 volunteers. Cindy, Jackie, June, Shez and Kathy volunteered. A date is yet to be set when Pam is available.

### **5.8.7 – *Burnside Swipe Card***

The access swipe card for entry to the Burnside site has been handed to Heather. Gaylene to advise Burnside of this change.

## **5.9 Secretariat (Gaylene)**

Still waiting on a few Handbook portfolios to come in.

It was reported at the last meeting the Zip heater in the kitchen was not working. An email was sent to Burnside who advised it had been passed on to their maintenance team.

## **5.10 Shops Liaison (Peggy)**

The shop for the February 2024 meeting will be Quilts by the Lakeside, a new member from Mt Gambier. Shops have been pencilled in up to May 2024, yet to be confirmed. There are now 32 shops on the list

## **5.11 Meetings Team (Peggy)**

Report attached to Agenda

## **5.12 Workshops (Rosslyn)**

There are 6 possible workshops for 2024 at this stage, no bookings have been made. Kathy advised there is nothing on the website for workshops. There is one more to be held this year, Kawandi with Jill Radcliffe on November 11, this workshop is full. Kathy would like some information for the website for next year.

## **5.13 Events (June)**

### **5.13.1 – *Birthday Celebrations, 2024.***

A meeting has been set for Friday 3<sup>rd</sup> November at 10 am

### **5.13.3 – *Country Forum October 2023***

To be held this weekend

### **5.13.4 – *Market Day 2024***

The 10<sup>th</sup> of May 2024 has been pencilled in. Denise suggested this date may need to change as it is the day before Mother's Day. SAQ will need two stands. Following the meeting it was noted that 10<sup>th</sup> May 2024 is a Friday.

### **5.13.4 – *Mystery Bus Trip***

Nothing further. The sub-committee have met, no date or shops locked in. Will be looked at further after CF.

## **5.14 Assets Register (Gaylene)**

Two new banners have been purchased. Kathy to send details to Gaylene to add to the Asset Register

# **6 GUILD BUSINESS – GENERAL**

## **6.1 Frame Hire (Angela)**

## **6.2 Insurance (Margaret)**

## **6.3 Judging Panel (Jill Christian)**

Heather and Jill attended the Bordertown Exhibition last week to judge the Quilts.

## **6.4 Appraisal Panel (Heather)**

Heather asked Jan to let Ann know the Appraisal Team's red and white timed pieces have been appraised and available for FoQ 2024 if she would like them as a special exhibit.

The President's challenge for 2023/24 need to be finished for display at the April 2024 meeting, ready for FoQ 2024. The red fabric can be obtained from FoQ.

**6.5 Website Management (Kathy)**

A slideshow of the Bordertown Exhibition has put on the website.

**6.6 I-Patch (Kathy)**

**6.7 Modern Mix Quilters (Monique)**

Heather received a report from Monique which was read out and is attached to these Minutes.

**6.8 Patron**

An invitation has been received from the Governor for 4 members to attend the garden party at Government House on Wednesday November 22, 4pm to 6pm. Michael, Ros, Julie and Margaret have been nominated to attend. Kathy asked that photos be taken for the website.

**6.9 Royal Adelaide Show Contract (Julie)**

**6.10 Bernina Contract**

**7 GUILD PROJECTS:**

**7.1 Australasian Quilt Convention (Heather)**

**7.2 Quilt Australia (Heather)**

A zoom meeting is to be held on the 9<sup>th</sup> of November. Members attending will be Heather, Cindy, Ros, Ann and Gaylene. Heather called for any items to be included on the agenda.

**7.3 Dare to Differ (Sue Knuckey)**

This will be held in 2025. Sue will call for a team.

**7.4 Festival of Quilts (Ann Ewer)**

**7.5 Quilts of Love (After Dark Quilters – Jill Clausen)**

**7.6 Quilt Encounter (Kerryn)**

**7.7 Scholarships and Country Grants (Julie)**

**7.8 SA Quilters: Comfort Quilts**

**7.9 Flinders Kids (Chris O'Brien)**

**8 COMMUNICATIONS (Kathy)**

**8.1 Communications Team**

A meeting will be held in January. There is nothing for December. An article from Sue Knuckey will be furnished in the near future.

**8.2 Mail In**

**8.3 Website / Facebook / Instagram / You Tube**

You Tube to be added onto the 3 to a page flyers.

**9 ANY OTHER BUSINESS**

**9.1** Cindy recently chaired an AGM and sought clarification on the terminology of half members and members who join in July and pay \$30. There was a lengthy discussion on this and it was resolved you cannot be a half member unless it is specifically stated in the constitution, if not it is invalid. Members who join mid-year are full members. It was requested the wording should be concise and consistent.

**9.2** Heather received a phone call from Ruth Nunn of the Lions Club of Quilters Victoria Inc. in Ballarat. She explained they are putting together the Australian Quilt & Textile Collection and are collecting quilts which they envisage will be housed in a museum. As yet they have 52 pieces of work all stored hermetically/correctly. They have zoom meetings twice a year and have invited Heather to speak at the next meeting on behalf of SA Quilters.

**9.3** Heather has spoken to Lessa who advised she has donated her Rajah Quilt to Tasmania.

**MEETING CLOSED 8. PM**

**NEXT MEETING: Thursday 30<sup>th</sup> November 2023 at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]**

## **Modern Mix Report**

Modern Mix continues with a pretty stable attendance of between 20 and 30 participants each gathering. This month we arranged for a " Jigsaw mystery challenge for the crew. Each participant received a 4 inch square piece of a picture that they were challenged to re-create using any techniques they would like to use. The final pieces were sewn together to complete a picture - the picture was a Frida Kahlo (inspired by the group visit to the Art gallery exhibition in August).

November is our last gathering for the year - no meeting in December.

The steering committee will have their last meeting for the year on 27<sup>th</sup> of November ( breakfast at the Arkabar together). Monique Reed and Pip Porter will step down from their roles for 2024 due to family/work commitments and Sue Knuckey and Michael Barton have joined the committee for 2024.

Modern Mix will have a display for FOQ 2024.