



# SA Quilters

---

## **Minutes of Meeting of The Leadership Team** held at 6:35pm on Thursday 24<sup>th</sup> November 2022, at The Robin Hood Hotel, Portrush Road, Norwood SA

---

Heather pointed out when going away and attending different functions and when speaking with people you do not normally deal with interesting things turn up. In some areas the Executive Team are thought to be “up themselves”. It was suggested that we now be known as the Leadership Team, although it is still the Executive Committee in the Constitution. Kathy to change the website from Executive to Leadership Team.

### **1. PRESENT**

Peg Argent; Michael Barton; Heather Ford (President); Shez Hobbs, Keith Holland, Margaret Hurrell; Denise Johnston, Cindy Massey, Gaylene Morgan, Kathleen Rossini, June Yam-Stead

*In Attendance:* Ann Ewer, Kerry Brand

### **2. APOLOGIES:** Jan Goulter; Ros Wyatt; Julie Symonds; Jackie Harris; Chris O'Brien

### **3. MINUTES OF PREVIOUS MEETING**

Kathy moved, seconded by Denise and it was agreed that the Minutes of the meeting held Thursday 27<sup>th</sup> October 2022 be approved.

### **4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING**

### **5. GUILD BUSINESS – LEADERSHIP TEAM**

#### **5.1. Finance (Keith/Jan)**

Heather advised the Minutes of the Finance sub-committee be emailed to all members of the Leadership Team which will ensure everyone will know what has been decided and there will be no need to go through it again.

##### **5.1.1 – Financial Report**

October financials emailed 2 November

Keith advised the November financials should give a better ‘picture’ of the Guild’s finances as both FoQ and QE should have received all income and paid all 2022 expenses. Ann advised the cut off date for prizes is 31<sup>st</sup> December

##### **5.1.2 – Follow up on Burnside and Police Credit Union:**

Keith has checked the MYOB File and Burnside (Hall Hire) has been paid up until the end of December 2022.

He also advised that he has spoken to Billy (at P.C.U.) and he now has the correct Postal Address for the Guild. On 27 November 2022 he will organise for 2 \$50k Deposits for 3 & 6 months.

Keith enquired if a spreadsheet had been prepared for QE, Kerry advised that it had and she will forward it to Margaret.

**Kerry**

**5.2. Groups Liaison (Cindy)**

**5.3. Library (Michael)**

**5.4. Mail Distribution (Jan)**

**5.5. Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)**

Heather advised Faye and Lessa have asked to come on stage at the meeting to announce figures of donated quilts and total amount raised. A representative from Bedford Industries will attend the meeting. It was agreed at the Finance meeting that flowers be presented to Lessa and Faye to thank them for their contribution. Kathy to organise the flowers.

**Kathy**

With numbers considerable down for day meetings and with volunteers time for setting up and packing up, shop and guest speakers contribution, it was agreed to have two more meetings in 2023, February and May, and if the numbers do not increase it was agreed the day meetings will be cancelled. Heather will announce this at the December meeting and an article will be put in the next edition of I-Patch to this effect.

**Heather**

**5.6. Membership (Kathy)**

Kathy advised the following membership figures:

477 members including 18 new members in November.

Consist of 439 ordinary members; 2 Associate members; 1 Junior Member; 35 Life Members.

477 members paid to dates:

December 2022 – 363; June 2023 – 9; December 2023 – 69; June 2024 – 1; 35 Life Members.

Expired members:

June 2022 – 5; December 2021 – 28; June 2021 – 48. Total 81.

Membership is due at the end of December. Keith asked for members to check when they are paid up to as some have already paid for 2023 and a few up to 2024. Kathy advised she sends out letters to members who have not renewed.

**5.7. Merchandise (Shez)**

Heather advised that at the Finance meeting it was decided not to continue with merchandise, valuable volunteer hours and money is tied up for little return. It was agreed to keep the blue quilt bags used for FoQ. Merchandise can always be reinstated at a later date if needed. Items can also be bought for special occasions. Heather advised at the last zoom meeting of QA that none of the other States sell merchandise at their meeting. Shez agreed this was a good idea as stock was hard to get that is not available in the shops, it is also in competition with the guest shop.

**All in favour**

This to be taken off the website

**Kathy**

Keith asked to be provided with a stock list as at 31 December

**Shez**

## **5.8. President (Heather)**

### **5.8.1 – Laptop**

Heather informed Dorothy has handed in a laptop that was in her possession as shops liaison officer. There was a short discussion as to what to do with it. As it is relatively new it was agreed it should go to another sub-committee. It was suggested it go to the Appraisal Team as the programme for this is on a private computer and should be on a SAQ computer, this would also help new panel members to work side by side with Sue to get ophay with the system. Kathy enquired if it has a Microsoft Family License, this to be checked.

Heather reported she had been approached by a longarm quilter at AMQF if SAQ would consider on-selling the blue bags. After a short discussion it was agreed this would be another service SAQ could offer and agreed to on-sell the bags at a small profit.

### **5.8.2 –Storage**

Heather reported the storage problem has been resolved. Space in a unit at a warehouse at Camden Park has been secured. A removalist has been engaged for Thursday 1<sup>st</sup> December to pick up from all storage locations and take to Camden Park. There is a key to the unit but not to the outside roller door. Heather to negotiate how to gain entry if the door is not open, particularly of a weekend, and if a key could be available. Kennards have been advised. It was discussed that SAQ Comfort Quilts and Quilts of Love may be able to make use of this storage area also. Keith suggested there be a cull of items that have not been used for some time. Ann advised this was done when packing up from the Showgrounds. Margaret to notify the Insurance Company and also to check if the insurance covers this storage area.

**Margaret**

Kerryn suggested a letter of thanks be sent to Joyce and John Chapman for suggesting this site.

**Gaylene**

## **5.9. Secretariat (Gaylene)**

### **5.9.1 – Burnside kitchen.**

An email has been received from the Burnside Council advising they are in the process of organising a deep clean of the kitchen and request the removal of any items on shelves, under benches etc be removed by 28 November. Any items remaining after this date will be disposed of.

### **5.9.2 – Rose Festival**

An email of thanks has been received from Penelope Schultz, co-ordinator of the Rose Festival. Ann advised as a result of SAQ attending this function all the raffle tickets for FoQ had all sold. A copy of the email be sent to I-Patch for publication.

## **5.10. Shops Liaison (Peggy)**

[Report Attached to Agenda]

All shops have been contacted advising of their participation at the meetings and all but two have been allocated meeting dates, waiting on QE.

#### **5.11. Meetings Team (Peggy)**

[Report Attached to Agenda]

Kathy asked for some information to go in I-Patch for the February meeting. The raffle quilt for the Biggest Morning Tea to be displayed at the February day and night meetings and the April meeting

#### **5.12. Workshops (Ros)**

Heather advised a meeting was held and workshops are being planned for 2023.

Kerryn advised Judy Coates Perez is attending QE in 2023 and is guest speaker at the September meeting. She has advised she is happy to do a two day workshop on Monday and Tuesday after QE. Judy has advised she does not want to do a weekend workshop. Another tutor attending QE to be asked to present a Trunk Show on Friday September 15.

#### **5.13. Events (June)**

##### **5.13.1 – Biggest Morning Tea – 29 April 2023**

The date has been changed to April due to the Coronation. June handed out a floor plan of designated areas and explained the set-up. The next meeting is scheduled for late January 2023. A budget of \$300 has been provided and the cost of the Hall is \$110. Keith requested the invoice be forwarded to him. It was suggested to broach the owners for a discount on the hire of the hall. It was agreed Heather would invite the new owners to attend.

**Heather**

Heather suggested a religious quilt be made and donated to the new owners to be hung at Vermont. Keith suggested Heather speak with the owners first as to what they would like.

**Heather**

Peg is the catering officer and will be asking the Leadership members to provide food.

5.13.2 – Date for a mystery bus trip is being worked on. It was suggested Pennylane and Quilters Quarters be visited.

##### **5.13.3 – SAQ take over Bedford Days:**

A discussion ensued as to whether a subcommittee be set up to take over the role of Bedford Days. This involved a lot of work and with SAQ Comfort Quilts and other groups donating quilts it was agreed not to continue with this. Patterns from Bedford Quilts will go to SAQ Comfort Quilts.

#### **5.14. Assets Register (Gaylene)**

Replies are still slow in coming in.

### **6. GUILD BUSINESS – GENERAL**

#### **6.1. Frame Hire (Angela)**

#### **6.2. Insurance (Margaret)**

Paper work has been finalised and Heather has signed. The question was raised that when the quote is received it is to be taken to the next Leadership meeting. As there is no meeting in December how will the quote be finalised, and this will now happen every year. After discussing the matter, it was agreed Heather will make the decision and if there are any concerns an email will be sent to the Leadership Team.

### **6.3. Judging Panel (Jill Christian)**

Heather advised Jill Christian, our Judging Panel Team Leader, has been asked to judge at the NSW show in 2023 – Congratulations Jill.

An interstate Guild has approached Heather to be a judge at their show, this request has been on-forwarded to Jill. Heather will join the Judging Panel.

There was a discussion regarding payment for judges. Ann advised there is no payment, the group who enlists the service of a judge makes payment. Local judges are not paid, this is seen as their contribution to the Guild.

### **6.4. Appraisal Panel (Heather)**

There was a great response to the timed pieces at FoQ. Interstate guilds are looking at doing the same professional development exercise.

### **6.5. Website Management (Kathy)**

#### **6.6. I-Patch (Kathy)**

Chris is doing the December issue of I-Patch.

#### **6.7. Modern Mix Quilters (Monique)**

The last gathering is on Saturday 26 November and as the venue was not available on Sunday it has combined with the Sit n Sew group.

#### **6.8. Patron**

Heather advised that she, Kathy and Chris attended the Garden Party at Government House, with 150 organisations being represented, and met the Governor. Photos are on social media.

#### **6.9. Kym Jones Events Contract**

Due for renewal in 2024 – Refer to 7.4

#### **6.10. Royal Adelaide Show Contract (Julie)**

#### **6.11. Bernina Contract**

Due for review in March 2023. Heather has been advised the new managing director is Glyn Singleton from NZ, he will take up the role in the next six months.

The Tasmanian Quilt Guild will send an invoice to all states and Territories for \$50.00 for the winner of the BOS for 2021 who was Katherine Jones from Tasmania.

## **7. GUILD PROJECTS:**

### **7.1. Australasian Quilt Convention (Heather)**

To be held in Melbourne – April 13<sup>th</sup> to 16<sup>th</sup> 2023

### **7.2. Quilt Australia (Heather)**

A zoom meeting was held on 10<sup>th</sup> November. This was last meeting hosted by SAQ. The next zoom meeting will be held on the 2<sup>nd</sup> Thursday of the month and there would be two meetings per year, May and November. WA will be host in 2023.

### **7.3. Dare to Differ**

Heather asked for any suggestions for a new team if Dare to Differ 2024 is to go ahead. Several people have been approached but no takers willing to take it on.

#### **7.4. Festival of Quilts (Ann Ewer)**

Very pleased with the event, the area was a bit cramped. Cindy was the star of the show and proved very popular.

Brett and Sally, Craft Alive, were amazing to deal with, didn't have to pay for anything and anything asked for was provided. CA advised numbers were around 2,000 and 200 workshop attendees. CA were happy with the event.

The judging room was a problem with the noise factor from the setting up of the frames.

Transport was arranged to pick up from the three storage locations. It was felt this is the way to go in future as it is very heavy work and the removalist was very good. Keith advised he has not received an invoice from them – Ann will follow this up.

It is expected there will be a loss of \$1-2,000.

Working with Craft Alive for a show next year at the showgrounds, probably in mid-October, they are negotiating with the showgrounds.

As it has been intimated Kym Jones will not be putting on a show in 2023 a letter has been forwarded to them requesting that SAQ be released from the contract for 2023. No response has been received to date.

The raffle quilt will be drawn at the December meeting and a short speech will be given by Helen Ingham.

#### **7.5. Quilts of Love (After Dark Quilters – Jill Clausen)**

#### **7.6. Quilt Encounter (Kerryn)**

A de-brief meeting has taken place and it was felt it was a great success.

The nominated charity is able to purchase 2 pieces of equipment, a total of just under \$3k. The group decided to buy the equipment for the charity group and present it to them, otherwise the money goes to Sydney and they will not receive the full amount. The nominated charity is looking at prices and will advise when they are ready to purchase.

Kathy asked photos be taken of the presentation. Kathy requested a list of any changes and updates to be made on the website.

An email has been received from Julie Haddrick, which was tabled, relating to concerns she had as a tutor at QE. After discussing these issues it was agreed, as she had signed the contract and some of the concerns were brought up 3 days before the event, that her concerns were noted but was not treated any differently to other participating tutors and the secretary to reply to her email and relay the outcome of her concerns from the meeting.

**Gaylene**

A positive email was received from Jen Kingwell and everyone else was happy.

There were a lot of complaints regarding the food at the venue. Kerryn advised she and Leanne would work together in planning the meals for 2023 and take it to the Grand.

Planning has commenced for QE 2023, it will be for 5 days and a cut off of 180 participants plus tutors and committee.

Kerryn advised she is stepping down as convenor but is happy to remain on the QE committee behind the scenes putting together workshops and organising tutors.

### **7.7. Scholarships and Country Grants (Julie)**

The following grants were approved at the Finance meeting:

Tumby Bay - \$500.00

Bridge Patches and Quilters - \$500.00

Sew Together - \$300.00

Vine Patch Quilters - \$250.00

Inman Quilters - \$250.00

Golden Harvest Quilters - \$400.00

These amounts are usually announced at the AGM but will be announced at the December meeting.

Heather requested Julie write a report for December I-Patch as we need to be transparent about what we do with the SAQ money. **Julie**

The website to be changed to reflect that applications for 2023 close on 1 April 2023. Kathy suggested to leave the year off as this is a generic date. The applications to be sent to the secretary who will forward them on to the President and Vice-President (Julie). **Kathy**

Julie advised, via email, that she has contacted 5 of the 6 recipients and all were very happy. One is yet to respond to her message left at the weekend. She has only received bank details from three of the groups and will notify Keith when she has received the other three.

### **7.8. SA Quilters: Comfort Quilts**

Heather advised a permanent day at the Blackwood Uniting Church has been arranged for the first Saturday of the month. Kathy to put on website. **Kathy**

Heather spoke with the team regarding wadding as discussed at the finance meeting. The storage of fabric is an issue but may be able to be stored at Camden Park.

### **7.9. Clayton's Committee Report (Lessa Siegele)**

### **7.10. Flinders Kids (Chris O'Brien)**

## **8. COMMUNICATIONS (Kathy)**

### **8.1. Communications Team**

### **8.2. Mail In**

An email has been received from the Reily Foundation requesting quilts. Heather to make further enquiries as to their needs, quantity and size. Kathy enquired if they would be interested in knitted items. **Heather**

### **8.3. Mail Out (President)**

### **8.4. Website / Facebook**

### **8.5. Zoom meetings**

**9. ANY OTHER BUSINESS**

Keith enquired if Pam could put flyers on the chairs at the meeting. Peg advised they are not putting flyers on seats anymore as they are littered on the floor from unused seats and advised they are handed out at the door on entry.

*Name Badges:* Kerryn recommended Badge a Minute, a family run business, for the new SAQ name badges. Heather will look into pricing. **Heather**

**MEETING CLOSED: 8.30 PM**

**NEXT MEETING: Thursday 19<sup>th</sup> January 2023 at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]**

**PENDING:**

.....  
President.

.....  
Date