



MINUTES of Meeting of The Leadership Team
held at 6:30pm on Wednesday 24th May 2023,
at The Robin Hood Hotel, Portrush Road, Norwood SA

Thanks to all for supporting me over the last year and continuing in your roles. I'd like to ask you all to come up on stage at the June meeting to be acknowledged by the members.

1 PRESENT

Peg Argent, Michael Barton, Heather Ford (President), Keith Holland, Margaret Hurrell, Denise Johnston, Cindy Massey, Gaylene Morgan, Kathleen Rossini, Julie Symons, Ros Wyatt

In Attendance: Ann Ewer

2 APOLOGIES: Jan Goulter, Shez Hobbs, Jackie Harris, June Yam, Kerry Brand, Chris O'Brien

3 MINUTES OF PREVIOUS MEETING

Meeting held Thursday 27th April 2023

Peg would like the word 'day' added at 5.8.2 – "*Peg advised no shops for days have been booked for after May meeting*"

Subject to this amendment it was moved by Margaret Hurrell and seconded by Denise Johnston that the Minutes be approved.

4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

5 GUILD BUSINESS – EXECUTIVE COMMITTEE

5.1 Finance (Keith/Jan)

5.1.1 –April Financials emailed on 1 May 2023

As at 24 May there was \$22,500 in the General and QE Accounts. QE expect payments of \$10,500 to be made. Ann advised there would not be much for FoQ. Will transfer \$15,000 this week and more next week. Interest this month for the Incentive account is around \$300+. The Police Credit Union is due with \$1,200 interest and will be re-invested at 3¼%

5.2 Groups Liaison (Cindy)

5.3 Library (Michael)

Monies raised from the sale of books at the BMT to be spent by the library, plus the budget allowance, on books.

5.4 Mail Distribution (Jan)

5.5 Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)

Peg advised the welcome team is going well.

Cindy asked for approval to purchase 12 white coat hangers with hanger clips on them to be able to hang small quilts and quilts without sleeves. Peg seconded. **Approved**

Heather announced the September guest speaker will be Judy Coates Perez, the meeting before the commencement of QE.

5.6 Membership (Kathy)

473 financial members (including 35 Life Members).

37 expired in December 2022 and have not renewed.

12 have advised they are not renewing.

I have sent out two reminders.

Kathy advised Julie Haddrick has not renewed her membership after sending two reminders. As she is on the Judging Panel she is required to be a member. Ann to follow this up **Ann**

Kathy enquired if the offer of \$30 for six-month membership for new members signing up at FoQ is still on offer. There was a discussion on this with Heather reporting from the Zoom meeting on 11th May what the other states do. It was agreed this would be offered for new members only.

5.7 Merchandise

5.8 President (Heather)

5.8.1 – I am concerned that Kathy spent a lot of time sending out the AGM documents. AGM Procedure Doc– *“I-Patch editor to send a special email to all members **and** groups at the end of March attaching ...”* Definitely send to individual members but it is the group that is the member and has one vote, not all the members of the group. The group should receive the whole lot of the files and what they do after that is up to them.

Kathy advised she only sends the AGM documents to members and groups only, not members of the groups.

5.8.2 – Barbara Meredith Trust and international tutors.

The Trust and how it works was explained. Queensland Quilters are the trustees. There is \$50,000 in the Trust and the interest from this is used to bring international tutors to Australia. 15 invites were sent with 5 replies and 2 chosen being Maria Shell USA and Charlotte Scott NZ. Their fees and requirements were discussed and it was agreed SAQ would not take part on the basis it was too expensive and unlikely to recoup costs. A couple of states maybe interested and Queensland is a yes, all other states and territories are not participating. This does not rule SAQ out for future events. An email will be sent advising SAQ is thank you, but no.

5.8.3 – A booth at Festival of Quilts on Friday to Sunday July 7, 8 and 9 has been offered to SA Quilters and volunteers are needed to work the stand. An email will be sent calling for volunteers to work a shift on the stand.

5.8.4 – It was proposed the volunteers sewing day to be held on Saturday June 10, 10am to 3pm, that SAQ pays the \$110-00 hall hire as a team bonding day. It is the long weekend. Morning tea to share and bring own lunch. **All Agreed**

5.8.5 – QGSA awards system revamp [Discussion document attached to agenda]

A team of Faye, Cindy, Ann and Heather held a meeting to tighten the guidelines for awards. The discussion paper was explained and there was much discussion on the categories. There will now be three levels of awards (1) service award – recognised for giving active service to SAQ with 5, 10, 15, 20 and 30 years recognized. There will be no 5 year certificate or badge but will be announced at the AGM. It is up to the sub-committees to recognise this. The 10, 15, 20 and 30

years will have a Certificate and service badge to be presented at an AGM/ (2) A Nola Pearce Service Award will be instigated, at this point in time it is confidential as it is to be a surprise for Nola when the award is announced; and (3) Life membership. The criteria for these awards are set out in the discussion paper. The criteria for these awards will not be advertised. All agreed with these proposals and will be added to the Handbook. **All Agreed**

5.8.6 – Rural Roundup

Barmera Lake Bonney Quilters have agreed to host the next Rural Roundup, proposed date is 26 October 2024 and have been advised they should apply to SAQ for a grant. They will also apply to their local council

5.8.7 – Leadership Retreat

A reminder of the Leadership retreat to be held at the end of August. An email will be sent for room requirements and deposits.

5.8.8 – President's challenge 2023/24

Cindy enquired if the 2022/23 challenge of Happiness will be displayed at FoQ – this was confirmed and advised it is not necessary to have a hanging sleeve as they will be pinned to the wall. The 2023/24 challenge is the red and white birthday square and members who are on more than one committee are only required to do one.

5.8.9 – There was a comment at Sit n Sew that \$30 for non members was too expensive. This was discussed and commented this fee was put in place to give members more benefit. It was agreed a person attending for the first time who is not a member will be free and encourage them to become a member and was agreed this was a good compromise. Six new people attended the last sit n sew with a potential new member. It was agreed to review the fees again.

5.9 Secretariat (Gaylene)

Burnside kitchen incident – The incident was reported to the library on the day and an email sent to the Council with a couple of follow up emails. As this person was not seen it cannot be traced and no further action has been taken.

5.10 Shops Liaison (Peggy)

Melann's have been booked for the February meeting. June, November and December 2024 are yet to be confirmed and is being followed up. Peg enquired if Melann's will be a shop at FoQ. Ann advised they will be represented on the Bernina stand.

5.11 Meetings Team (Peggy)

[Report attached]

Denise advised a couple of dates for workshops in the report were incorrect. Chris O'Brien's workshop is 17 June and Bronwyn Cant is 4 and 5 August.

Keith enquired if there will be a representative from the Cancer Council at the June Meeting to receive the cheque for the BMT. Cindy advised it has been confirmed there will be representatives there and will check with them again. The Cancer Council are arranging for a large cheque to be presented and the proceeds will be put in as an EFT. Keith asked for the bank details to do this. Keith explained he has spoken to a representative from the ATO and explained why the Guild has to pay GST. The final amount to be paid has been rounded up to \$17k.

5.12 Workshops (Rosslyn)

Ros advised she is not receiving some applications. This happened for the Suzanne Gummow's

workshop and another one today and was advised it had been sent to the Treasurer. Kathy advised it is on the website workshop page. After discussing it was agreed to have it on the home and update the workshop page to make it clearer. **Kathy**

There has not been very much interest for the Sue Knuckey baby quilt workshop – it was thought it may be too expensive and marketing new mums needs to be nailed. Workshops to be promoted at the SAQ stand at FoQ. Workshop team to get together to discuss.

5.13 Events (June)

It was noted that June has had a fall and has a broken nose, cheek bone and elbow. Best wishes were sent her way.

5.13.1 – Birthday Celebrations, 2024.

The banner was discussed – a pull up or canvas, a small one for the lectern and a larger one for hanging at events - A sub-committee of Kathy, Heather, Michael and Gaylene to look at this and where they will be used.

5.13.3 – Country Forum October 28, 2023

This is in hand with a meeting scheduled for 30 May 2023.

5.13.4 – Market Day 2024

5.14 Assets Register (Gaylene)

To be updated

6 GUILD BUSINESS – GENERAL

6.1 Frame Hire (Angela)

6.2 Insurance (Margaret)

Cindy advised a member had a fall at Sit n Sew and advised her to report it to Margaret.

6.3 Judging Panel (Jill Christian)

[Minutes attached to Agenda]

6.4 Appraisal Panel (Heather)

6.5 Website Management (Kathy)

Web site – up and running, no issues. Only a Site Map to create but all pages are complete. An about page has been added.

6.6 I-Patch (Kathy)

First time sending with a link to the unpublished page on the web site where we have all editions of I-Patch. Sending takes ten minutes as opposed to ninety minutes when sent with an attachment. Have not had any complaints and it forces people to the web site where they can look around.

Heather advised at the day meeting she asked for a show of hands who had read I-Patch with the majority having read it and there were no issues/complaints with clicking on the link.

Keith advised he was talking to the husband of the singing quilter (Cathy Miller) and sent him a copy of I-Patch.

6.7 Modern Mix Quilters (Monique)

6.8 Patron

6.9 Kym Jones Events Contract

Ann reported she had emailed Kym Jones to arrange a meeting to which he replied advising he would no longer be having Stitches and Craft shows. 2024 Craft Alive will be in July and AMQ in November, both at the showgrounds and we can now continue our involvement with Craft Alive

6.10 Royal Adelaide Show Contract (Julie)

Heather proposed the Show be approached for SAQ to have a presence in the craft section at no cost. Heather to contact the show representative. **Heather**

6.11 Bernina Contract

Kathy advised Otto had a Bernina page advertisement in I-Patch enquired if this should continue with Melann's name. Ann advised that it should.

7 GUILD PROJECTS:

7.1 Australasian Quilt Convention (Heather)

7.2 Quilt Australia (Heather)

A zoom meeting was held on 11th May and a copy of the Minutes will be sent to the Leadership team.

7.3 Dare to Differ (Sue Knuckey)

Heather reported Sue is working through the paperwork she has received from Suzanne. The next exhibition to be held in 2025. Kathy asked for a piece to go on the website.

7.4 Festival of Quilts (Ann Ewer)

[Minutes of 5th May 2023 attached]

- Entries are proceeding at usual pace (80 as at 20 May), therefore I think we are on track for about 150 quilts. Extra quilt display from Riverlea's Japanese group is booked and another group is on standby if we need more quilts.
- Sponsorship is coming in. Olfa is on board again with substantial prizes.
- All entrants will receive an email regarding delivery and pick up of quilts, as we were not able to finalise information until now.
- CraftAlive is very happy with response from traders and has booked the Showgrounds for a CraftAlive show in July 2024 and AMQF in November 2024.
- The theme for 2024 will be launched at the June Meeting
- Raffle books taken are slow

7.5 Quilts of Love (After Dark Quilters – Jill Clausen)

7.6 Quilt Encounter (Kerryn)

Brochures were all mailed on the 4th & 5th May and registrations are coming in quickly.

The QE Committee had a very successful retreat for 4 nights at Berri with our raffle quilt top finished and prepped for the quilter. Planning for this quilt to be the Community quilt at the July Guild Meeting as scheduled. If possible we would also like it to be featured again at the September meeting when Judy Coates Perez is the Guest Speaker.

So we are all organised for another great QE in September.

7.7 Scholarships and Country Grants (Julie)

Purple Patch Application for Wadding.

Kathy moved, seconded by Julie that Purple Patch be allocated \$200 for wadding.

7.8 SA Quilters: Comfort Quilts

Heather advised a member had contacted her to donate 41 quilt tops, some were finished and some were pinned. On 20th May a team attended at Vermont to record and photograph the quilts, in all there were 160. They have been divided between Flinders Kids, Quilts of Love and Comfort Quilts and these groups were advised to ask for more help to complete them.

7.9 Flinders Kids (Chris O'Brien)

8 COMMUNICATIONS (Kathy)

8.1 Communications Team

8.2 Mail In

8.3 Website / Facebook / Instagram / You Tube

9 ANY OTHER BUSINESS

NEXT MEETING: Thursday 29th June 2023 at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]

MEETING CLOSED 8.30 PM