



**Minutes of Meeting of The Leadership Team**  
held at 6:32 pm on Thursday 18<sup>th</sup> April 2024,  
at The Arkaba Hotel, Glen Osmond Road, Frewville SA

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Heather thanked everyone for coming which will be her last Leadership Meeting as President.

**1 PRESENT**

Peg Argent, Michael Barton, Heather Ford, Jan Goulter, Jackie Harris, Shez Hobbs, Keith Holland, Margaret Hurrell, Denise Johnston, Cindy Massey, Gaylene Morgan, Kathleen Rossini, Julie Symons, June Yam

*In Attendance:* Chris O'Brien, Ann Ewer,

**2 APOLOGIES:** Ros Wyatt, Sue Knuckey, Kerryn Brand, Jill Radcliffe, Bev McBride

**3 MINUTES OF PREVIOUS MEETING**

Subject to an update and an amendment in clause 7.6 it was agreed that the Minutes of the meeting held on Thursday 28<sup>th</sup> March 2024 be approved.

**Moved: Kathleen Rossini - Seconded: Peg Argent**

**4 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING**

**5 GUILD BUSINESS – LEADERSHIP TEAM**

**5.1 Finance (Keith/Jan)**

The financial were received from the auditor last Thursday, a complete set and an abridged set were emailed to committee members. The March financials were emailed at the beginning of April and no queries have been received. Payment of the Auditors account was approved by all.

A box of financials at Keith's office need to be stored. Heather will look into this after the AGM.

**Heather**

The incentive account has earned \$1,200 interest in three months and there is \$8,200 in the Bank. Keith asked for a rundown of expenses, this will take nearly all this amount. Team leaders gave a rough estimate of income to come in over the next month. Keith suggested this exercise should be done each month.

**5.2 Groups Liaison (Cindy)**

**5.3 Library (Michael)**

There are a lot of books for market day and will be priced at \$5 ea, larger books will be \$10 ea.

**5.4 Mail Distribution (Jan)**

## **5.5 Meetings General (Raffle – Shez; Welcome – Peg; Guest Speaker – Cindy)**

As Shez was not at the last meeting she responded to the query of the raffle tickets running out. For the March meeting an extra 100 tickets put together, with \$200 in takings. At the April meeting the money was put in a bag and given to Jan.

Peg advised that a bottle of water and 3 raffle tickets are to be given to guests attending the meeting.

A query on bottled water for market day, Heather advised this is in hand. Shez advised she has approximately two and a half slabs.

## **5.6 Membership (Kathy)**

*Individual Financial Members:*

507, after removing 33 who advised they are not renewing and 34 who have not renewed after several reminders.

*Groups:*

89, however two of them have not renewed being Gumtree Quilters and Silver City Quilters.

## **5.7 Merchandise (Shez)**

## **5.8 President (Heather)**

**5.8.1** – Heather advised she attended the Bank where the Guild has had an account for 40 years and the records are now non-compliant and are to be updated.

**5.8.2** – Following a request from BankSA these minutes reflect that the following members hold the following Executive Committee positions of Quilters Guild of South Australia Inc.

Heather Ford – President

Gaylene Morgan – Secretary

Keith Holland – Honorary Treasurer

Jan Goulter – Assistant Treasurer

**5.8.3** – Two eftpos machines have been received replacing the old ones. One further machine is to be acquired, this will be same as the two new ones and will be shared at Vermont. Details of takings to be forwarded to Jan who asked there be some identification on the back of each slip.

**5.8.4 – Security Bin:** Heather advised the cost is \$110 and it was agreed to order it in two weeks.

## **5.9 Secretariat (Gaylene)**

## **5.10 Shops Liaison (Peggy)**

Peg has asked shops to put an advertisement in I-Patch

## **5.11 Meetings Team (Peggy)**

There is a test and tag machine in the locker at Burnside. Chris advised many years ago someone on the committee did this. It would now be outdated and there are new laws for operating the machine. It was agreed to dispose of it responsibly. Peg will give it to Ann who will take it to the appropriate place to dispose of it.

## **5.12 Workshops (Rosslyn)**

In Ros' absence Heather advised the 2 day workshop on 11<sup>th</sup> May and 1<sup>st</sup> June will not be going ahead. Heather suggested the 11<sup>th</sup> May be a volunteer sewing day at a cost of \$10 and be open to all teams. Heather to send an email to all team leaders. It was suggested part of the day be to overlock the outside of the orphan block tops. Peg called for volunteers who have an overlocker – 6 members volunteered.

**Heather**

These quilts will be at the June meeting and members be asked to take one or more tops to hang in their area two weeks before FoQ to promote the event.

Shez to contact her contacts at Channel 7 to arrange a feature in July of the quilt bombing. **Shez**  
Chris asked if her workshop on 15<sup>th</sup> June could be moved to 1<sup>st</sup> June – Heather will follow this up with Ros. **Heather**

### **5.13 Events (June)**

#### **5.13.1 – Market Day:**

All organised. A letter containing all the information for the day will be sent to the stall holders. Most of the Guild's items have been sorted, priced and packed. Heather has drawn up a roster for helpers on the day and this will be sent to all helpers. June asked that the page on facebook be shared as much as possible. A letterbox drop has been organised. Participants are encouraged to send photos of what they will be selling to Kathy to put on the facebook page. Keith to confirm that payment in full to the Church has been done. **Keith**

#### **5.13.2 Mystery Bus Trip:**

A date has been set for Tuesday 8<sup>th</sup> October. As there are limited numbers it was requested the leadership team do not book, it is open to members first. The leadership team will have another day of their own. No cost has been set at this stage as quotes are still being sourced for the hire of the bus etc. When the cost has been calculated it will include everything for the day.

### **5.14 Assets Register (Gaylene)**

## **6 GUILD BUSINESS – GENERAL**

### **6.1 Frame Hire (Angela)**

### **6.2 Insurance (Margaret)**

### **6.3 Judging Panel (Jill Christian)**

### **6.4 Appraisal Panel (Heather)**

### **6.5 Website Management (Kathy)**

### **6.6 I-Patch (Kathy)**

I-Patch went out on the 15<sup>th</sup> with the usual link together with the Annual report as an attachment.

### **6.7 Modern Mix Quilters (Jill R)**

Cindy asked if it was possible to extend the booking hours for Sunday 2<sup>nd</sup> October to 9 pm for an on-line workshop. **Heather**

The question was raised if Modern could get a grant and was advised it was too late for this year. Heather advised when they have the cost to put in a proposal to the Leadership Team.

Every year Modern like to put a quilt in FoQ and have another two quilts that no one wants, they are not suitable as a raffle quilt, they are small and too modern. The materials were bought by Modern. It was suggested to raffle them at a meeting, sell and draw the ticket on the night. Denise advised there are no raffle quilts for June and October. Cindy will take it back to her committee.

### **6.8 Patron**

### **6.9 Royal Adelaide Show Sponsorship (Julie)**

### **6.10 Bernina Contract**

## **7 GUILD PROJECTS:**

### **7.1 Australasian Quilt Convention (Heather)**

Heather reported that she and Nola attended and gave an account of the awards. Our nominations were not successful but can be re-nominated and is to be kept confidential.

### **7.2 Quilt Australia (Heather)**

The next zoom meeting is to be held on 9<sup>th</sup> May. Heather advised Chris has been added to the list, together with Cindy, Ros, Gaylene and Ann, with Ann being an apology and has asked Wendy to step in.

The national co-ordinator is retiring at the end of the year, Keith asked if the Guild could do something for her. Heather and Ann advised they have both sent her an email. Gaylene to organise a thank you card to be sent.

**Gaylene**

### **7.3 Dare to Differ (Sue Knuckey) To be held 2025.**

Keith advised the initial deposit has been paid.

### **7.4 Festival of Quilts (Ann Ewer)**

The Guild is able to have a booth at FoQ – Heather to organise a volunteers list to man the booth

**Heather**

### **7.5 Quilts of Love (After Dark Quilters – Jill Clausen)**

### **7.6 Quilt Encounter (Kerryn)**

Heather advised she spoke with the Yazzi representative at AQC regarding sponsorship of QE and advised her that she had missed the cut off date and could not be in the brochure but could still be a sponsor, which she agreed to. She was advised the deadline was the 1<sup>st</sup> June for sending sponsorship goods.

### **7.7 Scholarships and Grants (Julie)**

### **7.8 SA Quilters: Comfort Quilts**

Chris advised that as Kate has left the group as leader it has become very disorganised and needs leadership. There is an issue with the chat group, needs moderating and to stay quilt related. Chris to speak with Fiona. There is a need for guidance and Chris will keep an eye on things. A request for a donation of end of life quilts was made from the QEH. It was suggested to ask Lessa to come into this conversation.

### **7.9 Flinders Kids (Chris O'Brien)**

## **8 COMMUNICATIONS (Kathy)**

### **8.1 Communications Team**

### **8.2 Mail In**

An email from Jules Abbott [attached to agenda]

An email from Marlyn Mason [RAA].[attached to agenda]

An email from Sue Wege – *"I've just finished reading the 2023 Annual Report. What a comprehensive and informative report it is! Well done to all the contributors. Regards Sue Wege"*

### **8.3 Website / Facebook / Instagram / You Tube**

## **9 ANY OTHER BUSINESS**

Chris would like it minuted what a brilliant leader Heather is. Heather responded thanking her team.

Michael will be an apology for the May leadership meeting and the June meeting. Will arrange for Kay Hammill to help Jackie.

Chris advised she will be an apology at the June Leadership meeting and the July meeting. Heather will stand in.

Keith will be an apology at the July meeting and August leadership meeting.

Shez asked if the blue bags be at market day and it was agreed to have them. Kathy to promote the bags at the FoQ table at a cost of \$8 ea.

Peg enquired if we should have the RAA back again this year, all agreed to have her back. Diane to approach them again, there are a few blank spots for this year. Diane to approach Elizabeth Chadwick to be a guest speaker

**MEETING CLOSED 8.20 pm**

**NEXT MEETING: Thursday 30<sup>th</sup> May 2024 at The Robin Hood Hotel [5.30 pm Dinner – 6.30 pm Meeting]**

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**President**

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**Date**