

Electrical Equipment

Electrical equipment brought onto the Immanuel College site must be safety tested and tagged to ensure compliance with the Australian Standards. This is also a requirement for the College insurance policies. It is the responsibility of all participants to ensure that sewing machines have a current tag. For a small cost, your local electrician will be able to do this for you prior to Quilt Encounter. If participants require a power board, hair dryer or extension cord for use in the bedroom, these also need to be tagged. Additional irons and other electrical equipment **cannot** be used in the classrooms due to the college electrical capacity.

Security

In order to keep your personal items of value safe, please bring a padlock so that items may be secured in the cupboard in your room. The College recommends a size 110/30 padlock.

Show and Tell

The evening of Friday, 13 July will feature Show and Tell and the introduction of the tutors and their work. Tuesday, 17 July will also include Show and Tell, so please bring your completed quilts from previous Quilt Encounter workshops to show on one or both of these evenings.

Open Day

If you are unable to register for a workshop, please consider a visit with your friends to the College on our Open Day, Monday, 16 July between 10 am and 12 noon and 2 pm and 4 pm. You will be able to wander around the College, view the workshops, see quilt displays and visit the two shops on site:

PennyLane Patchwork (Victor Harbor) and **Strath Patchwork & Sewing** (Strathalbyn)

Visitors should enter the college via the Middle School building (at the northern end of the campus on Morphett Road) where guides will meet you in the morning tea room. Morning or afternoon tea will be available for a gold coin donation.

Visitors are also welcome at the evening programmes in the Centenary Theatre (adjacent to the chapel). Details will be available closer to the event by contacting committee members listed in this brochure or on the Guild website; the cost is \$5.00 per night.

Registration

Please complete the registration forms contained within this brochure. All participants pay a non-refundable deposit of \$50.

The allocation of workshop places will commence on Thursday, 15 March. There is ample time to choose the workshop/s you would most like to attend and **to send in both registration forms** along with your \$50 deposit.

It is essential that you indicate 2nd and 3rd preferences for workshops as it is not always possible to allocate everyone's first choice.

Once the allocation of workshop places has been completed, a letter, receipt and requirements list/s will be sent to you in April.

The deposit will be returned only if you are unable to be placed in any of your 3 workshop preferences.

Requests for variations to the specified packages will be accommodated if possible.

Please ensure that you make your selections carefully. It is rarely possible to reallocate class positions, and even when it is possible, there are considerable flow-on effects, which create additional work, postage and inconvenience.

In the event that, on 15 March, the total number of registrations for a workshop exceeds the places available, a ballot will be held. Those who miss out in the ballot will be placed on a waiting list for the class.

You are welcome to register after 15 March, but some classes may already be full.

Full payment must be completed by Friday, 25 May. You are welcome to contact Jean Haese to discuss payment plans. Receipts will be held and then sent out with a final letter to all participants about three weeks prior to the event. See the enclosed registration form for payment methods.

Note: no further registrations will be accepted after 30 June, 2018.